

EXHIBIT A
FOIA Fee Itemization Schedule
Shiawassee County Community Mental Health Authority

Component	Cost Calculations	Total
Labor Cost – Search, Location and Examination	<p>Hourly wage of lowest paid capable employee <u>\$12.33</u></p> <p><u>\$12.33</u> multiplied by the 50% fringe benefit multiplier = <u>\$6.17</u></p> <p><u>\$12.33</u> + <u>\$6.17</u> = <u>\$18.50</u> hourly cost of lowest paid capable employee, divided by 4 (to obtain costs per 15 minute increment) = <u>\$4.63 (A)</u></p> <p>Number of 15 minute time increments (“Units”) (B)</p> <p style="text-align: right;">(A) x (B) =</p>	\$ _
Labor Cost - Redaction	<p>Hourly wage of lowest paid capable employee <u>\$12.33</u></p> <p><u>\$12.33</u> multiplied by the 50% fringe benefit multiplier = <u>\$6.17</u></p> <p><u>\$12.33</u> + <u>\$6.17</u> = <u>\$18.50</u> hourly cost of lowest paid capable employee, divided by 4 (to obtain costs per 15 minute increment) = <u>\$4.63 (C)</u></p> <p>Number of 15 minute time increments (“Units”) (D)</p> <p style="text-align: right;">(C) x (D) =</p>	\$ _
Labor Cost – Duplication and Copying	<p>Hourly wage of lowest paid capable employee <u>\$12.33</u></p> <p><u>\$12.33</u> multiplied by the 50% fringe benefit multiplier = <u>\$6.17</u></p> <p><u>\$12.33</u> + <u>\$6.17</u> = <u>\$18.50</u> hourly cost of lowest paid capable employee, divided by 4 (to obtain costs per 15 minute increment) = <u>\$4.63 (E)</u></p> <p>Number of 15 minute time increments (“Units”) (F)</p> <p style="text-align: right;">(E) x (F) =</p>	\$ _
Non-Paper Physical Media	<p>Actual and most reasonable economical cost of:</p> <p>Flash Drives <u>\$5.00</u> x Number used = \$ (G)</p> <p>Compact Disc <u>\$ 0.19</u> x Number used = \$ (H)</p> <p style="text-align: right;">(G) x (H) =</p>	\$ _

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Component	Cost Calculations	Total
Paper Media	Paper (8 ½ x 11) \$0.10 x Sheets used =	\$ _
Mailing	Cost of least expensive postal deliver confirmation \$ (I) Incremental cost of expedited/insured shipping* \$ (J) - (I) x (J) =	\$ _
	*Only upon stipulation of requestor	
	Subtotal (K):	\$ _
Reductions for Delayed Response	Days of late FOIA Request Response x 5% = % (L) Subtotal (K) x (J) =	-\$ _
Statutory Fee Waiver	Subtract indigence fee waiver (\$20.00), if applicable.	-\$ _
Voluntary Waiver	Subtract amount waived pursuant to SCCMHA determination that production is in the public interest, if applicable.	-\$ _
Deposit	Subtract any amount previously provided by requestor as a deposit, if applicable.	-\$ _
	Total Due:	\$ _