

**Shiawassee County Community Mental Health Authority
Recipient Rights Advisory Committee Minutes
October 15, 2015**

Members Present: Susan Bettys, Joan Durling, Joan Hartson, Jeanne Ladd, Arnie Larkins, Dale Roszman, Robyn Spencer,

Members Absent: Millie Bateman (excused), Ryanne Hetfield, Zachary Honsinger,

Others Present: Ardis Bates, Rights; Rebecca Browne, Rights; Jamie Burke (Minutes); Lindsey Hull, Interim CEO; Chris Miller, Guest; Jerry Walden, Board Chair

Topic	Key Discussion	Actions
1. Call to Order		The meeting was called to order by member R. Spencer at 12:28 p.m.
2. Approval of the Agenda	Review of the October 15, 2015, Recipient Rights Agenda	MOTION BY ROSZMAN, SUPPORTED BY LADD to approve the October 15, 2015, Recipient Rights Agenda
3. Public Comment	No comment.	
4. Educational Presentation a. Public Relations: Penny Corbin	<p>Penny Corbin presented the current Public Relation Activities in Shiawassee County:</p> <ol style="list-style-type: none"> 1. Mental Health First Aid scheduled for October 27, 2015 2. Suicide Prevention - Penny is working with SATA to put an enlarged Lifeline phone number on the SATA bus at the entry. Produced Suicide Prevention brochures 3. Shiawassee County Prevention Network (focus on suicide, drinking, etc.) Presentations on Respect were provided at Durand, Corunna and Owosso Middle Schools. Goal to present at Perry, Laingsburg and New Lothrop in the future. 4. Project Connect: Invited other agencies to come to one location. Five Depression Screenings were provided. HOPE- Homeless Poverty Elimination Network will occur next week. Owosso Ministerial Group- rotating shelters for homeless. Grant for Veterans for next year. 	No action required.
Standing Agenda Items		
5.a. Review and approval of April 16, 2015, and July 15, 2015, Recipient Rights Advisory Committee meeting.	<p>The Recipient Rights Advisory Committee reviewed the April 16, 2015 minutes.</p> <p>The Recipient Rights Advisory Committee reviewed the July 15, 2015 minutes</p>	MOTION BY DURLING, SUPPORTED BY LADD to approve the April 16, 2015, and the July 15, 2015, Recipient Rights Advisory Committee minutes. Motion carried, all ayes.

Topic	Key Discussion	Actions
6. Data Review a. Recipient Rights Activity Report b. Recipient Rights Complaint Report	The Recipient Rights Advisory Committee reviewed and discussed the 4 th quarter Recipient Rights Activity Report and the 4 th quarter Recipient Rights Complaint Report.	Informational; no action required.
7. Training Review	The Recipient Rights Advisory Committee reviewed the training data, which is included in the Activity Report covering the period of July 1, 2015 through September 30, 2015.	Informational; no action required.
8. Policy Review	There are no policies to review at this time.	
9. Monitoring	R. Browne reported that the Rights Department is assuming the responsibility of conducting consumer fund reviews as part of their regular site visit process. Interim CEO Lindsey Hull reported that inclusion is part of organizational strategy in future planning for SCCMHA.	Information; no action required.
10. Community Awareness	R. Browne discussed that the Recipient Rights Facebook is part of the community awareness initiative. R. Browne reported that approximately half of the page's Facebook friends are out of state.	ACTION: In FY 16 R. Browne will write an article describing the Michigan Mental Health Code and rights that recipients are entitled to under Chapter 7 of Public Act 258.
11. Recommendations	The Recipient Rights Advisory Committee has no recommendations at this time.	
12. Questions	The Recipient Rights Advisory Committee has no questions at this time.	
Old Business		
1. Update on Recipient rights Database	The Office of Recipient Rights is fully utilizing the SHIMER rights database as of October 1, 2015.	ACTION: R. Brown will focus on the SHIMER rights database going forward to ensure quality in the recipient rights process.
New Business		
1. 2015 Recipient Rights Annual Conference	a. Attendees: Robyn Spencer, Joan Hartson, Arnie Larkins, Zachary Honsinger, Ardis Bates, and Rebecca Browne b. BTPRC II Advance Workshop: Brandy Kreisler, Behavioral Specialist and Rebecca Browne, Rights – Positive feedback was reported with requests for an expanded workshop.	No action required.
2. Recipient Rights Advisory Committee Membership A. Membership B. Appointment of Appeals Committee Vice Chair	Recruiting new members for the Recipient Rights Advisory Committee is ongoing. The Committee reviewed and discussed the role of the Appeals Committee Vice-Chair.	ACTION: R. Browne will request membership ideas at the next Management meeting ACTION: Jeanne Ladd accepted the position of Vice-Chair of the Recipient Rights Appeals Committee.

Topic	Key Discussion	Actions
3. FY 14/15 Annual Recipient Rights Data Report	The FY 15 Annual Report will be completed by the Office of Recipient Rights upon completion of pending investigations.	ACTION: The meeting to review and approve the FY 15 Annual Recipient Rights Data Report is scheduled for December 3, 2015 at noon.
Next Meeting	<p>FY 14/15 Annual Recipient Rights Data Report</p> <p>Next Regular meeting</p>	<p>ACTION: The next meeting will be held on December 3, 2015 at noon to review and approval the FY 15 Annual Recipient Rights Data Report.</p> <p>ACTION: The next regularly scheduled meeting of the Recipient Rights Advisory Committee will be January 21, 2016 at noon.</p>
Public Comment	No comment.	
Adjourn		MOTION BY DURLING, SUPPORTED BY LADD to adjourn at 1:10 p.m.

Minutes approved by the Recipient Rights Advisory Committee on January 21, 2016.