



SHIAWASSEE COUNTY COMMUNITY  
**Mental Health Authority**

**Minutes**  
**July 24, 2017**

A meeting of the Board of Directors of the Shiawassee County Community Mental Health Authority was held at 1555 Industrial Drive, Owosso, Michigan.

- CALL TO ORDER:** The meeting was called to order at 5:31 p.m. on Monday, July 24, 2017, by Chairperson Bruce Cadwallender.
- MISSION STATEMENT:** Members reviewed the Mission Statement of the Shiawassee County Community Mental Health Authority.
- ROLL CALL:** Robyn Spencer
- MEMBERS PRESENT:** Michael Bruff, Bruce Cadwallender, Charles Dodge, Gary Holzhausen, John Horvath, Janelle Hughes, Jeanne Ladd, Robyn Spencer, Paul Wiese
- MEMBERS EXCUSED:** **MOTION BY HUGHES, SUPPORTED BY HOIZHAUSEN** to excuse Vicki Bocek from this evenings meeting. All aye, motion carried.
- ALSO PRESENT:** Jamie Burke (Minutes), Howard Spencer, Lindsey Hull, Chief Executive Officer; Kevin Hartley, Chief Financial Officer, Shawn Dilts, Access and Utilization Management Supervisor.
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- MOMENT OF SILENCE FOR REFLECTION:** A moment of silence was observed.
- APPROVAL OF AGENDA:** **MOTION BY BRUFF, SUPPORTED BY HORVATH** to approve the agenda as presented. All ayes, motion carried.
- PUBLIC COMMENT:** There was no public comment.
- TEN-MINUTE TRAINING:** S. Dilts provided an overview of the Utilization Management Department. S. Dilts stated the Utilization Management Department oversees clinical quality management, ensures that consumers are receiving the right amount of service in the most appropriate setting and level of care. S. Dilts explained that this department also focuses on promoting consumer choice, preferences and that consumer are getting the right level of care, while getting a positive experience (through the use of utilization review as a process of monitoring services). Concurrent reviews occur while care is being provided through random chart reviews. Whenever there is a level of care change, the UM department completes a review. S. Dilts also explained that when a client is discharged or post-service review, there is a review ensuring the frequency was met and a review to determine if the consumers are meeting goals.

**CONSENT AGENDA:** **MOTION BY HORVATH, SUPPORTED BY SPENCER** to approve the consent agenda as presented. All ayes, motion carried.

- a.) Minutes from the June 26, 2017 Governance Committee
- b.) Minutes from the June 26, 2017 Board Meeting
- c.) Minutes from the July 17, 2017 Governance Committee
- d.) Minutes from the July 17, 2017 Finance and Facilities Committee

**FINANCE AND FACILITIES COMMITTEE:** **MOTION BY HORVATH, SUPPORTED BY HUGHES** to accept the following vouchers as presented, for a total of \$841,638.32

- Voucher #AP-2603 in the amount of \$175,979.96
- Voucher #AP-2604 in the amount of \$244,279.03
- Voucher #AP-2605 in the amount of \$229,707.41
- Voucher #AP-2606 in the amount of \$191,671.92

Roll Call Vote: Bruff aye, Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Cadwallender aye. All ayes, motion carried.

**SUMMARY OF FINANCIAL RESULTS** for period ending June 30, 2017, was reviewed by CFO Kevin Hartley.

**MOTION BY HORVATH, SUPPORTED BY LADD** to accept the July 2017 contract requests as presented.

Roll Call Vote: Bruff aye, Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Cadwallender aye. All ayes, motion carried.

**MOTION BY HORVATH, SUPPORTED BY HOLZHAUSEN** to accept the bid from Ed Thornton for the remodel of the Matthew Home west bath for \$9,288.00.

Roll Call Vote: Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Bruff aye, Cadwallender aye. All ayes, motion carried.

**GOVERNANCE COMMITTEE:**

**MOTION BY LADD, SUPPORTED BY HORVATH** to advocate to change our "Doing Business As" name to "Shiawassee Health and Wellness". Five voice votes in favor. Motion passed.

B. Cadwallender asked for a show of hand vote to change the mission statement from the current statement to "To promote health, wellness, and recovery". Eight votes in favor.

B. Cadwallender asked for a show of hand vote to change the vision statement from the current statement to "To improve the quality of life through health and wellness". Seven votes in favor.

**MID-STATE HEALTH NETWORK:**

B. Cadwallender highlighted from the MSHN meeting that the State has been granted money to support Veterans. Pilot projects are now the next phase of Section 298 funding changes.

**NOMINATIONS COMMITTEE:**

**MOTION BY HORVATH, SUPPORTED BY SPENCER** to recommend to the Board of Commissioners the name of Josh Suire as a primary appointee to the SCCMHA Board of Directors. All ayes, motion carried.

**REGIONAL CONSUMER ADVISORY COUNCIL:**

No updates at this time.

**CHIEF EXECUTIVE OFFICER'S REPORT:**

L. Hull reviewed her CEO Report. L. Hull stated that the 50 cent per hour raise for behavioral health direct care workers has passed.

**CHAIRPERSON'S REPORT:**

B. Cadwallender stated he has asked L. Hull to provide an update on opioid use in Shiawassee County. L. Hull reports that she will be meeting with Sheriff BeGole regarding any training, Narcane availability, and research.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

None.

**PUBLIC COMMENT:**

No public comment.

**BOARD MEMBER COMMENT:**


None at this time.

**NEXT MEETING:**

The next board meeting will be August 28, 2017 at 5:30 p.m.

**ADJOURNED:**

**MOTION BY HUGHES, SUPPORTED BY LADD** to adjourn the meeting at 6:32 p.m. All ayes, motion carried.

  
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SCCMHA Board Secretary

  
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Date Approved

Meeting minutes submitted respectfully by:

Jamie Burke  
Executive Assistant, SCCMHA