

**Shiawassee County Community Mental Health Authority
Finance and Facilities Committee – Minutes
July 17, 2017**

Members Present: Vicki Bocek (Vice Chair), Mike Bruff, Gary Holzhausen, John Horvath(Chair)

Others Present: Lindsey Hull, Chief Executive Officer; Kevin Hartley, Chief Financial Officer; Jamie Burke, Executive Assistant (Minutes)

Topic	Key Discussion	Actions
1. Call to Order		The meeting was called to order Chair J. Horvath at 5:30 p.m.
2. Approval of the Agenda		MOTION BY BOCEK, SUPPORTED BY CADWALLENDER to approve the agenda as presented. All ayes, motion carried.
3. Public Comment	There was no public comment.	
Unfinished Business- None		
New Business		
4. Review of Vouchers	The committee reviewed the following Vouchers, and answered any questions: a) AP-2603 in the amount of \$175,979.96 b) AP-2604 in the amount of \$244,279.03 c) AP-2605 in the amount of \$229,707.41 d) AP-2606 in the amount of \$191,671.92	MOTION BY BOCEK, SUPPORTED BY CADWALLENDER to recommend to the Board the approval of Vouchers AP-2603, AP-2604, AP-2605, and AP-2606 totaling \$841,638.32 as presented. All ayes, motion carried.
5. Financial Report	K. Hartley reviewed the Financial Report with the committee.	Informational only; No action needed.
6. Contract Requests		MOTION BY BRUFF, SUPPORTED BY BOCEK to accept the contract requests as presented. All ayes, motion carried.
7. Matthew Home Restroom Remodel	L. Hull provided an overview of the group home bathrooms current model.	MOTION BY HOLZHAUSEN, SUPPORTED BY BRUFF to recommend to the full board to accept the bid of Ed Thornton for the remodel of the Matthew Home west bath for \$9,288.00.
9. Next Meeting		The next meeting will be August 21, 2017 at 5:30 p.m.
10. Adjourn		MOTION BY BOCEK, SUPPORTED BY HOLZHAUSEN to

Topic	Key Discussion	Actions
		adjourn the meeting at 6:00 p.m. All ayes, motion carried.

These minutes were approved by the SCCMHA Board of Directors on July 24, 2017.