

**Shiawassee County Community Mental Health Authority  
Finance and Facilities Committee – Minutes  
May 22, 2017**

**Members Present:** Vicki Bocek (Vice Chair), Mike Bruff, Gary Holzhausen, John Horvath(Chair)

**Other Members Present:** Jeanne Ladd

**Others Present:** Lindsey Hull, Chief Executive Officer; Kevin Hartley, Chief Financial Officer; Jamie Burke, Executive Assistant (Minutes)

| Topic                            | Key Discussion   | Actions   |
|----------------------------------|--|---|
| 1. Call to Order                 |  | The meeting was called to order Chair J. Horvath at 5:34 p.m.   |
| 2. Approval of the Agenda        |  | <b>MOTION BY BRUFF, SUPPORTED BY HOLZHAUSEN</b> to approve the agenda as presented. All ayes, motion carried.   |
| 3. Public Comment                | There was no public comment.   |   |
| <b>Unfinished Business- None</b> |  |   |
| <b>New Business</b>              |  |   |
| 4. Review of Vouchers            | The committee reviewed the following Vouchers, and answered any questions:<br>a) AP-2597 in the amount of \$207,319.93<br>b) AP-2598 in the amount of \$363,074.37<br>c) AP-2599 in the amount of \$162,301.58<br>d) AP-2600 in the amount of \$224,505.88<br>e)<br><br>K. Hartley reported the Voucher number for 2597 was skipped in last month's meeting. | <b>MOTION BY BOCEK, SUPPORTED BY BRUFF</b> to recommend to the Board the approval of Vouchers AP-2597, AP-2598, AP-2599, AP-2600, AP-2601 and AP-2602 totaling \$1,374,305.96 as presented. All ayes, motion carried. |
| 5. Financial Report              | K. Hartley reviewed the Financial Report with the committee.   | Informational only; No action needed.   |
| 6. Contract Requests             |  | <b>MOTION BY BOCEK, SUPPORTED BY BRUFF</b> to accept the contract requests as presented. All ayes, motion carried.  |
| 7. Vehicle Modifications         |  | <b>MOTION BY HOLZHAUSEN, SUPPORTED BY BRUFF</b> to recommend to authorize Medicaid expenditures for the power pull  |

| Topic                     | Key Discussion | Actions   |
|---------------------------|----------------|---|
|                           |                | system at a cost of \$3,746.91 and an oxygen. All ayes, motion carried.   |
| 8. Annual Fleet Purchases |                | <b>MOTION BY HOLZHAUSEN, SUPPORTED BY BOCEK</b> to recommend to the full board to approve the purchase of two 2017 Ford Transit mid-height vans from Signature Ford of Perry for \$33,573.00 each for a total \$67,146. |
| 9. Next Meeting           |                | The next meeting will be July 17, 2017 at 5:30 p.m.   |
| 10. Adjourn               |                | <b>MOTION BY BOCEK, SUPPORTED BY BRUFF</b> to adjourn the meeting at 6:04 p.m. All ayes, motion carried.  |

These minutes were approved by the SCCMHA Board of Directors on June 26, 2017.