



SHIAWASSEE COUNTY COMMUNITY
Mental Health Authority

Minutes
May 22, 2017

A meeting of the Board of Directors of the Shiawassee County Community Mental Health Authority was held at 1555 Industrial Drive, Owosso, Michigan.

- CALL TO ORDER:** The meeting was called to order at 5:34 p.m. on Monday, May 22, 2017, by Chairperson Bruce Cadwallender.
- MISSION STATEMENT:** Members reviewed the Mission Statement of the Shiawassee County Community Mental Health Authority.
- ROLL CALL:** Robyn Spencer
- MEMBERS PRESENT:** Vicki Bocek, Michael Bruff, Bruce Cadwallender, Charles Dodge, Gary Holzhausen, John Horvath, Janelle Hughes, Jeanne Ladd, Robyn Spencer, Paul Wiese, Jerry Walden
- ALSO PRESENT:** Jamie Burke (Minutes), Howard Spencer, Lindsey Hull, Chief Executive Officer; Kevin Hartley, Chief Financial Officer, Dirk Love, Joan Durling, Kurt Durling, Craig Hause
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- MOMENT OF SILENCE FOR REFLECTION:** A moment of silence was observed.
- APPROVAL OF AGENDA:** L. Hull added to the agenda the 457b Resolution, Resolution to preserve the public mental health system, and the nomination of a Treasurer.
- MOTION BY LADD, SUPPORTED BY HUGHES** to approve the agenda as amended. All ayes, motion carried.
- PUBLIC COMMENT:** There was no public comment.
- BOARD MEMBER RECOGNITION:** B. Cadwallender recognized Joan Durling and Jerry Walden with certificates and cake.
- TEN-MINUTE TRAINING:** D. Love provided an overview of the Community Needs Assessment. D. Love informed the board that we worked in conjunction with Memorial Healthcare to develop the community needs assessment this year. D. Love included that we are now tracking resource call information. D. Love reported there is discussion at the state level of CMHs being required to provide mobile crisis teams.

CONSENT AGENDA: **MOTION BY HORVATH, SUPPORTED BY LADD** to approve the consent agenda as presented. All ayes, motion carried.
a.) Minutes from the April 24, 2017 Nominations Committee
b.) Minutes from the April 24, 2017 Board Meeting

FINANCE AND FACILITIES COMMITTEE: **MOTION BY BOCEK, SUPPORTED BY WALDEN** to accept the following vouchers as presented, for a total of \$1,181,422.83

- Voucher #AP-2594 in the amount of \$291,984.77
- Voucher #AP-2595 in the amount of \$233,828.05
- Voucher #AP-2596 in the amount of \$292,535.64
- Voucher #AP-2593 in the amount of \$363,074.37

Roll Call Vote: Bocek aye, Bruff aye, Cadwallender aye, Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Walden aye. All ayes, motion carried.

SUMMARY OF FINANCIAL RESULTS for period ending April 30, 2017, was reviewed by CFO Kevin Hartley.

MOTION BY BOCEK, SUPPORTED BY HUGHES to accept the May contract requests as presented.

Roll Call Vote: Bruff aye, Cadwallender aye, Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Bocek aye, Walden aye. All ayes, motion carried.

MOTION BY DODGE, SUPPORTED BY HOLZHAUSEN to approve the purchase of a Husqvarna M-ZT52 Zero Turn mower at a cost of \$5,567.84 from Lloyd Miller and Sons.

Roll Call Vote: Cadwallender aye, Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Bocek aye, Bruff aye, Walden aye. All ayes, motion carried.

MOTION BY BOCEK, SUPPORTED BY BRUFF to approve hiring Delau Fire Services of Lansing to remove and replace the Fire Suppression System storage tank at 10860 S. State Rd. Morrice, MI for the amount of \$12,200.00.

Roll Call Vote: Dodge aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Bocek aye, Bruff aye, Cadwallender aye, Walden aye. All ayes, motion carried.

MOTION BY HORVATH, SUPPORTED BY SPENCER to approve the 2017 HVAC contract to Goyette Mechanical for units 13 & 20 not-to-exceed \$43,450.00, and to authorize the Facilities Manager to apply for a Consumers Energy rebate for the same.

Roll Call Vote: Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Bocek aye, Bruff aye, Cadwallender aye, Dodge aye, Walden aye. All ayes, motion carried.

MOTION BY WALDEN, SUPPORTED BY SPENCER to adopt the resolution acknowledging the amendment of the Shiawassee County Community Mental Health 457(b) Retirement Plan for the benefit of certain employees. All ayes, motion carried.

MOTION BY LADD, SUPPORTED BY SPENCER to nominate John Horvath for the position of Treasurer. Nominations were requested from the floor three times.
MOTION BY LADD, SUPPORTED BY SPENCER to close nominations and that a unanimous ballot be cast in favor of John Horvath for the position of Treasurer to take effect May 22, 2017. All ayes, motion carried.

MID-STATE HEALTH NETWORK:

R. Spencer gave an update regarding funding within the MSHN region and a cash advance.

REGIONAL CONSUMER ADVISORY COUNCIL:

J. Ladd reports this meeting is next month.

CHIEF EXECUTIVE OFFICER'S REPORT:

L. Hull provided follow-up on the 1115 Waivers and reviewed this month's CEO Report.

CHAIRPERSON'S REPORT:

MOTION BY LADD, SUPPORTED BY HORVATH to adopt the resolution to preserve the public mental health systems and advance this resolution to the Board of Commissioners. All ayes, motion carried.

MOTION BY BOCEK, SUPPORTED BY LADD to accept with reservations the resignation of Jerry Walden from the Shiawassee CMH Board of Directors effective May 22, 2017. Motion carried.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENT: No public comment.

BOARD MEMBER COMMENT: None at this time.

NEXT MEETING: The next board meeting will be June 26, 2017 at 5:30 p.m.

ADJOURNED: **MOTION BY HUGHES, SUPPORTED BY BOCEK** to adjourn the meeting at 6:50 p.m. All ayes, motion carried.



SCCMHA Board Secretary



Date Approved

Meeting minutes submitted respectfully by:

Jamie Burke
Executive Assistant, SCCMHA