

**Shiawassee County Community Mental Health Authority
Finance and Facilities Committee – Minutes
April 17, 2017**

Members Present: Bruce Cadwallender, Vicki Bocek, Gary Holzhausen

Members Excused: Mike Bruff

Others Present: Lindsey Hull, Chief Executive Officer; Kevin Hartley, Chief Financial Officer; Jamie Burke, Executive Assistant (Minutes)

Topic	Key Discussion	Actions
1. Call to Order		The meeting was called to order by Chair Bruce Cadwallender at 5:38 p.m.
2. Approval of the Agenda	J. Burke added to the agenda 6a. HVAC Replacement.	MOTION BY BOCEK, SUPPORTED BY HOLZHAUSEN to approve the agenda as amended. All ayes, motion carried. MOTION BY BOCEK, SUPPORTED BY HOLZHAUSEN to excuse Mike Bruff from this evening's meeting. All ayes, motion carried.
3. Public Comment	There was no public comment.	
Unfinished Business- None		
New Business		
4. Review of Vouchers	The committee reviewed the following Vouchers, and answered any questions: a) AP-2590 in the amount of \$335,188.41 b) AP-2591 in the amount of \$85,053.74 c) AP-2592 in the amount of \$324,265.80 d) AP-2593 in the amount of \$195,530.81	MOTION BY BOCEK, SUPPORTED BY HOLZHAUSEN to recommend to the Board the approval of Vouchers AP-2590, AP-2591, AP-2592, and AP-2593 totaling \$940,038.76 as presented. All ayes, motion carried.
5. Financial Report	K. Hartley reviewed the Financial Report with the committee.	Informational only; No action needed.
6. HVAC Replacement	L. Hull presented to the committee the request to replace two HVAC units per the agency replacement plan.	MOTION BY HOLZHAUSEN, SUPPORTED BY BOCEK to recommend to the full board approval of contracting with Air Handlers Service of Auburn Hills for

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		the replacement of HVAC units #13 & #20 and to move unit 13 outside for a total cost of \$45,750.00. All ayes, motion carried.
10. Next Meeting		The next meeting will be May 15, 2017 at 5:30 p.m.
11.Adjourn		MOTION BY HOLZHAUSEN, SUPPORTED BY BOCEK to adjourn the meeting at 5:58 p.m. All ayes, motion carried.

These minutes were approved by the SCCMHA Board of Directors on April 24, 2017.