

**Shiawassee County Community Mental Health Authority
Program Committee - Minutes
February 13, 2017**

Members Present: Vicki Bocek, Gary Holzhausen, Janelle Hughes, Kathy Olund, Paul Wiese, Jerry Walden

Also Present: Lindsey Hull, Chief Executive Officer; Jamie Burke (Minutes)

Topic	Key Discussion	Motion/Actions
1. Call to Order		The meeting was called to order at 5:32 pm by Chair Vicki Bocek.
2. Approval of the Agenda	L. Hull added to the agenda "ARC Update".	MOTION BY WIESE, SUPPORTED BY HOLZHUASEN to approve the agenda as amended. All ayes, motion carried.
3. Public Comment	There was no public present.	
Unfinished Business		
3a. ARC Update	L. Hull provided an update on the ARC and Independent Facilitation.	Informational only; no action required.
New Business		
4. Inter Rater Reliability	L. Hull informed the committee the Access Department will begin doing Inter Rater Reliability on prescreens and walk-ins. This is in the terms of a peer review, to determine if we are applying uniform decision making for all consumers that attend.	Informational only; no action required.
5. Community Needs Assessment	L. Hull provided an overview of the community needs assessment. L. Hull explained that the Leadership Team will come up with a plan of action to address any needed improvements. Discussed goals that our agency will focus on, some include education to community on developing a mental health court. The committee also discussed continued education on the new access center to the community. Discussion regarding how to get more participation in the community needs assessment, discussion on how to get individuals to realize they should participate in the community needs assessment.	Informational only; no action required.
6. ABA Program	Brandy Kreisler, our BCBA, has resigned from her position. We are	Informational only; no action required.

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	contracting with a BCBA to provide supervision to our staff. Discussion of open BCBA position and pay scale.	
7. Clinical Note-Coordination of Care	L. Hull provided an overview of discontinuing the clinical meeting, and instead using technology as a tool to communicate.	Informational only; no action required.
8. Next Meeting		The next meeting will be April 10, 2017 at 5:30 p.m.
9. Adjourn		MOTION BY HOLZHAUSEN, SUPPORTED BY OLUND to adjourn the meeting at 6:36 p.m. All ayes, motion carried.

These minutes were approved by the SCCMHA Board of Directors on February 27, 2017.