

**Shiawassee County Community Mental Health Authority
Program Committee - Minutes
December 12, 2016**

Members Present: Vicki Bocek, Janelle Hughes, Jerry Walden, Paul Wiese

Members Excused: Gary Holzhausen, Kathy Olund

Also Present: Lindsey Hull, Chief Executive Officer; Jamie Burke (Minutes)

Topic	Key Discussion	Motion/Actions
1. Call to Order		The meeting was called to order at 5:32 pm by Chair Vicki Bocek.
2. Approval of the Agenda		<p>MOTION BY WIESE, SUPPORTED BY HUGHES to approve the agenda as presented. All ayes, motion carried.</p> <p>MOTION BY HUGHES, SUPPORTED BY WIESE to excuse Kathy Olund and Gary Holzhausen from this evening's meeting. All ayes, motion carried.</p>
3. Public Comment	There was no public present.	
Unfinished Business-None		
New Business		
4. Department Reports to the SCCMHA Board of Directors Schedule	L. Hull presented to the committee the schedule for receiving departmental reports from each supervisor at the full board. We will no longer present the departmental report to this committee.	Information only; no action required.
5. Performance Indicator Report	The committee reviewed the Performance Indicator Report.	Informational only; no action required.
6. Partnerships with School Districts	L. Hull has been in contact with all of the school districts superintendents. L. Hull reports having met with many of the superintendents already, and still waiting to schedule with others. The goal is to partner with the school to address substance use, behavior issues, criminal issues, and link students/parents to services as needed. L. Hull reports we will be providing a youth mental health first aide for school employees including bus drivers, custodial, kitchen staff.	Informational only; no action required.

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	<p>Perry Schools has offered space at their school for an Access clinician. Our agency has received two referrals since meeting at Perry in first of December.</p> <p>Our agency staff have been working with Corunna, was able to help a teacher who was struggling with a student and make referral for inpatient care.</p> <p>L. Hull will be working with the RESD to enhance collaboration.</p>	
7. ABA Request for Proposals	<p>L. Hull stated we have sent out a second request for proposals for ABA treatment. We again received zero responses. Agency contract manager will be reaching out to these providers to receive feedback on why they didn't respond. It appears that the credentials of BCBA are lacking in the field.</p> <p>B. Kreisler is receiving relief from having some supervisor duties removed from her assignments.</p>	Informational only; no action required.
8. Exploring Partnerships with The Early Learning Institute	<p>L. Hull reported "The Early Learning Institute" reached out to us to learn more about our ABA program. The Early Learning Institute offers a peer mentor program in their program. A goal of our ABA program is to partner with other preschools to offer peer mentors.</p> <p>MSU reached out to us and recognized us for our ABA program.</p>	Informational only; no action required.
9. Narcan Prescription/Distribution Update	<p>Narcan is prescription medication that assists with overdose. MSHN is purchasing kits, asking CMHs who would like to have these kits to be a distribution site. Our agency is going to study and research on current distribution centers in our county before agreeing to be a distributor. We have met with Sheriff to gather information. This</p>	Informational only; no action required.

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	medication can be signed out to officers, family members, and drug users.	
10. County Report	L. Hull provided the article regarding County Health statistics for information on trends in the local community.	Informational only; no action required.
11. Next Meeting		The next meeting will be February 13, 2017 at 5:30 p.m.
12. Adjourn		MOTION BY BOCEK, SUPPORTED BY HUGHES to adjourn the meeting at 6:14 p.m. All ayes, motion carried.

These minutes were approved by the SCCMHA Board of Directors on January 23, 2017.