

**Shiawassee County Community Mental Health Authority
Finance and Facilities Committee – Minutes
October 17, 2016**

Members Present: Bruce Cadwallender (Chair), Gary Holzhausen, Jerry Walden

Members Absent: Vicki Bocek John Horvath

Others Present: Lindsey Hull; Chief Executive Officer, Kevin Hartley; Chief Financial Officer, Jamie Burke; Executive Assistant (Minutes)

Topic	Key Discussion	Actions
1. Call to Order		The meeting was called to order by Chair, Bruce Cadwallender at 4:34 p.m.
2. Approval of the Agenda		MOTION BY WALDEN , SUPPORTED BY HOLZHAUSEN to approve the agenda as presented. All ayes, motion carried.
3. Public Comment	There was no public comment.	
Unfinished Business- None		
New Business		
4. Review of Vouchers	The committee reviewed the following Vouchers, and answered any questions: a) AP-2563 in the amount of \$304,603.21 b) AP-2564 in the amount of \$98,750.77 c) AP-2565 in the amount of \$539,775.45 d) AP-2566 in the amount of \$169,527.82	MOTION BY WALDEN, SUPPORTED BY HOLZHAUSEN to recommend to the Board the approval of Vouchers AP-2563, AP-2564, AP-2565, and AP-2566 totaling \$1,112,657.25 as presented. All ayes, motion carried.
5. Financial Report	K. Hartley reviewed the Financial Report with the committee. L. Hull informed the committee that she and K. Hartley are meeting with MSHN to discuss the cash flow issue of Autism Medicaid.	Informational only; No action needed.
6. Contract Requests	L. Hull presented the contract requests for October 2016.	MOTION BY WALDEN, SUPPORTED BY HOLZHUASEN to accept the contract requests for October and forward to the full board for approval. All ayes, motion carried.

Topic	Key Discussion	Actions
7. Snow Removal	L. Hull presented to the committee a summary of Snow Removal bids to the committee from Phil Heavilin.	MOTION BY HOLZHAUSEN, SUPPORTED BY WALDEN to recommend to the full board to complete the proposed. All ayes, motion carried.
11. Next Meeting		The next meeting will be November 21, 2016 at 5:30 p.m.
10. Adjourn		MOTION BY HOLZHAUSEN, SUPPORTED BY WALDEN to adjourn the meeting at 5:15 p.m. All ayes, motion carried.

These minutes were approved the SCCMHA Board of Directors on November 28, 2016.