

# Shiawassee County Community Mental Health Authority

## Human Resources Committee

October 10, 2016

**Members Present:** Vicki Bocek, Janelle Hughes (Vice-Chairperson), Jerry Walden (out at 6:15 p.m.), Paul Wiese

**Members Absent:** Jeanne Ladd

**Members Excused:** Joan Durling

**Others Present:** Deb Hoenshell; Human Resources Coordinator, Jamie Burke (Executive Assistant) (Minutes)

Topic	KEY DISCUSSION	MOTION/ACTION
1. Called to Order		The meeting was called to order at 6:04 p.m. by Vice-Chair Janelle Hughes.
2. Approval of the Agenda		<b>MOTION BY BOCEK, SUPPORTED BY WIESE</b> to approve the agenda as presented. All ayes, motion carried.  <b>MOTION BY WIESE, SUPPORTED BY BOCEK</b> to excuse Joan Durling from this evening's meeting. All ayes, motion carried.
3. Public Comment	There was no public present.	
<b>UNFINISHED BUSINESS-</b>		
<b>NEW BUSINESS</b>		
4. Policy Review- Credentialing and Privileging of Licensed Independent Practitioners		<b>MOTION BY WIESE, SUPPORTED BY BOCEK</b> to recommend to the full board approval of the Credentialing and Privileging of Licensed Independent Practitioners Policy. All ayes, motion carried.
5. CEO Performance Evaluation Research	The committee reviewed the CEO Performance Evaluations of 3 other CMHs to determine if ours needed any changes. The committee discussed making changes to SCCMHA's CEO Performance Evaluation.	<b>MOTION BY BOCEK, SUPPORTED BY WIESE</b> to recommend to the full board the changes discussed to the CEO evaluation for approval. All ayes, motion carried.
6. Wage and Benefit	D. Hoenshell stated our	<b>ACTION:</b> L. Hull will bring more

Survey	policy is to complete a wage and benefit scale every 3 years. D. Hoenshell has reached out to other CMHs to determine if they complete these. Most CMHs contract out the completion of the wage and benefit study. This information would be useful during the next negotiations.	information regarding the wage and benefit study to the meeting in January.
7. Next Meeting		The next meeting will be January 9, 2016 at 5:30 p.m.
8. Adjourn		<b>MOTION BY BOCEK, SUPPORTED BY WIESE</b> to adjourn the meeting at 6:38 p.m. All ayes, motion carried.

These minutes were approved by the SCCMHA Board of Directors on October 17, 2016.