

**Shiawassee County Community Mental Health Authority
Governance Committee – Minutes
September 26, 2016**

Members Present: Vicki Bocek (Chairperson), Bruce Cadwallender, John Horvath, Jerry Walden

Members Excused: Joan Durling, Robyn Spencer

Others Present: Lindsey Hull; Chief Executive Officer, Jamie Burke; Executive Assistant (Minutes)

| Topic | Key Discussion | Motion/Action |
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| 1. Called to Order | | The meeting was called to order at 4:36 p.m. by Vicki Bocek, Chairperson. |
| 2. Approval of the Agenda | | <p>MOTION BY HORVATH, SUPPORTED BY CADWALLENDER to approve the agenda as presented. All ayes, motion carried.</p> <p>MOTION BY HORVATH, SUPPORTED BY WALDEN to excuse Joan Durling and Robyn Spencer from this meeting. All ayes, motion carried.</p> |
| 3. Public Comment | No public present. | |
| Unfinished Business | None | |
| 4. 2017-2019 Strategic Plan Draft | <p>L. Hull presented the 2017-2019 Strategic Plan. L. Hull stated she held 6 meetings with the employees of SCCMHA. The first set of meetings the employees were presented the Operating Principles, the next meetings focused on the Strategic Priorities. Both sets of meetings were well attended. Employee suggestions were taken into account when finalizing the plan.</p> <p>J. Walden suggested the board determining how to have board members more involved in the Strategic Planning process. This was a component of the Board Retreat in the past. A Governance policy refers to the board’s involvement in the strategic planning process.</p> | <p>MOTION BY CADWALLENDER, SUPPORTED BY HORVATH to recommend to the full board to accept and place on file the 2017-2019 Strategic Plan. All ayes, motion carried.</p> <p>ACTION: Discuss in future Governance Committee meetings how to get Board involvement with Leadership Team when developing the Strategic Plan.</p> |

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| New Business | | |
| 5. Annual Review of Governance Policies | The committee reviewed the policy statements. | MOTION BY WALDEN, SUPPORTED BY CADWALLENDER to accept annual review of the policy statements as presented. All ayes, motion |
| 6. Annual Review of By-Laws | The committee reviewed the by-laws. | MOTION BY HORVATH, SUPPORTED BY CADWALLENDER to accept the annual review of the by-laws as presented with no revisions. All ayes, motion carried. |
| 7. MSHN Board Membership | Due to health reasons, the board will be replacing J. Durling's appointment on the MSHN board. The committee reviewed MSHN's by-laws to determine the process of appointing. Discussion on creating a policy in regards to appointment to MSHN. | ACTION: Administration will develop a policy in regards to appointments to outside entities that will be brought back to the committee in December. ACTION: MSHN board position will be filled using the Nominations Committee guidelines. The full board will be surveyed on their interest in serving on MSHN board at 09/26/16 meeting. |
| 7. Next Meeting | | The next meeting is TBA. |
| 8. Adjourn | | MOTION BY HORVATH, SUPPORTED BY CADWALLENDER to adjourn the meeting at 5:32 p.m. All ayes, motion carried. |

These minutes were approved by the SCCMHA Board of Directors on October 17, 2016.