



SHIAWASSEE COUNTY COMMUNITY
Mental Health Authority

Minutes
August 22, 2016

A meeting of the Board of Directors of the Shiawassee County Community Mental Health Authority was held at 1555 Industrial Drive, Owosso, Michigan.

- CALL TO ORDER:** The meeting was called to order at 5:30 p.m. on Monday, August 22, 2016, by Chairperson Jerry Walden.
- MISSION STATEMENT:** Members reviewed the Mission Statement of the Shiawassee County Community Mental Health Authority.
- ROLL CALL:** Robyn Spencer
- MEMBERS PRESENT:** Bruce Cadwallender, Fred Finnen (on phone), John Horvath, Janelle Hughes, Jeanne Ladd, Kathleen Olund, Robyn Spencer, Paul Wiese, Jerry Walden
- MEMBERS EXCUSED:** **MOTION BY HUGHES, SUPPORTED BY OLUND** to excuse Vicki Bocek and Joan Durling from this evening's meeting. All ayes, motion carried.
- MEMBERS ABSENT:** Gary Holzhausen
- ALSO PRESENT:** Lindsey Hull; Chief Executive Officer, Kevin Hartley; Chief Financial Officer, Howard Spencer, Jamie Burke (Minutes)
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- MOMENT OF SILENCE FOR REFLECTION** A moment of silence was observed.
- APPROVAL OF AGENDA:** **MOTION BY HORVATH, SUPPORTED BY OLUND** to approve the agenda as presented. All ayes, motion carried.
- PUBLIC COMMENT:** No public comment. J. Walden thanked L. Hull for attending the Board Meeting on her vacation.
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- CONSENT AGENDA:** All ayes to approve the Consent Agenda items as presented.
a.) Minutes from the July 25, 2016 Board Meeting
b.) Minutes from the August 8, 2016 Program Committee
c.) Minutes from the August 15, 2016 Finance and Facilities Committee
- FINANCE AND FACILITIES COMMITTEE:** **MOTION BY CADWALLENDER, SUPPORTED BY HORVATH** to accept the following vouchers as presented, for a total of \$931,499.44:
- Voucher #AP-2554 in the amount of \$246,247.38
 - Voucher #AP-2555 in the amount of \$219,881.34

- Voucher #AP-2556 in the amount of \$206,245.58
- Voucher #AP-2557 in the amount of \$259,125.14

Roll Call Vote: Cadwallender aye, Finnen aye, Horvath aye, Hughes aye, Ladd aye, Olund aye, Spencer aye, Wiese aye, Walden aye. All ayes, motion carried.

SUMMARY OF FINANCIAL RESULTS for period ending July 31, 2016, was reviewed by CFO Kevin Hartley. The Autism Medicaid will be cost settled at the end of the year. L. Hull reported 11 of the 12 CMHs in our region are struggling with cash flow issues. L. Hull reports this is a systems problem, not about being fiscally irresponsible. L. Hull also reports that this is not an issue about being underfunded, it's in regards to cash flow, or when the money is pushed to us.

MOTION BY CADWALLENDER, SUPPORTED BY LADD to approve the contract requests for August: Community Hospitalization Services through Pine Rest and St. Mary's, Maintenance Agreement with VDS, Electronic Training System through Relias Learning Software, Network Contract with Netsource One and the General Fund contract.

Roll Call Vote: Cadwallender aye, Finnen aye, Horvath aye, Hughes aye, Ladd aye, Olund aye, Spencer aye, Wiese aye, Walden aye. All ayes, motion carried.

PROGRAM COMMITTEE:

J. Hughes reported there was information provided on different programs. L. Hull provided an update on New Directions, after damage from a fallen tree. Our agency is working with our insurance carrier and contractors. An interior wall was built, closing off the damaged part of the building from the other, making it possible for New Directions to still function.

RECIPIENT RIGHTS POLICIES:

MOTION BY OLUND, SUPPORTED BY LADD to approve the Recipient Rights Policy Statements for Policy #16 Restraint, Seclusion, and Physical Management, Policy #24 Grievance and Appeal Process, and Policy #53 Recipient Rights Checks as presented.

Roll Call Vote: Finnen aye, Horvath aye, Hughes aye, Ladd aye, Olund aye, Spencer aye, Wiese aye, Cadwallender aye, Walden aye. All ayes, motion carried.

MID-STATE HEALTH NETWORK:

R. Spencer reported the next MSHN meeting is September 6, 2016.

CHIEF EXECUTIVE OFFICER'S REPORT:

L. Hull reviewed her CEO Report. L. Hull highlighted CMS identifying Michigan as a Comprehensive Primary Care Plus, that focuses on strengthening primary care to promote health and reducing overall health care costs in the U.S. L. Hull informed the Board that our agency is going to pilot a "Just in Time" scheduling format. The issue of cancellations and no shows is high for our prescribers. Our goal is to be providing good, consistent care for our clients who visit the prescribers. L. Hull stated we will also be putting parameters on classifying what is a no show, and what is a cancellation.

**CHAIRPERSON'S
REPORT:**

J. Walden informed the board that the MACMHB Fall Conference is scheduled for October 24-25, 2016. J. Walden asked to move the October 24, 2016 meeting to be October 17, 2016 at 5:30 p.m., and push the Finance and Facilities meeting to October 17, 2016 at 4:30 p.m.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENT: No public comment.

**BOARD MEMBER
COMMENT:** None at this time.

NEXT MEETING: The next board meeting will be September 26, 2016 at 5:30 p.m.

ADJOURNED: The meeting was adjourned at 6:13 p.m.



SCCMHA Board Secretary



Date Approved

Meeting minutes submitted respectfully by:

Jamie Burke
Executive Assistant, SCCMHA