

**Shiawassee County Community Mental Health Authority
Program Committee - Minutes
August 8, 2016**

Members Present: Gary Holzhausen, Janelle Hughes, Jerry Walden, Paul Wiese

Members Excused: Vicki Bocek, Kathy Olund

Also Present: Lindsey Hull, Chief Executive Officer; Jamie Burke (Minutes)

Topic	Key Discussion	Motion/Actions
1. Call to Order	Chair Vicki Bocek was absent, Jerry Walden was chosen to chair the committee meeting.	The meeting was called to order at 5:35 pm by Jerry Walden.
2. Approval of the Agenda		<p>MOTION BY HUGHES, SUPPORTED BY WIESE to approve the agenda as presented. All ayes, motion carried.</p> <p>MOTION BY WIESE, SUPPROTED BY HOLZHAUSEN to excuse Kathy Olund and Vicki Bocek from the August 8, 2016 Program Committee. All ayes, motion carried.</p>
3. Public Comment	There was no public present.	
Unfinished Business-None		
New Business		
4. Management Team Reports <ul style="list-style-type: none"> a. Applied Behavior Sciences b. New Directions Drop-In Center c. Contractor Operations 	L. Hull reviewed the Applied Behavior Sciences report. L. Hull outlined the difficult standards this program is held to for requirements of supervision for participants in the program. This supervision requires BCBA credentialing. Brandy Kreisler is the only BCBA on staff. One staff is currently working towards with credential. We are not meeting the standard of supervision levels. The Occupational Therapists will begin reporting to the Nursing Supervisor to help support Brandy's workload. The agency has invested in the program "Catalyst" which is a data tracking software that is used by the behavior aide techs. Referrals continue to increase for this program, as the Autism	Information only; no action required.

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	<p>Medicaid payment is still delayed. The strengths in this program include the collaboration with community partners. There was no response to the RFP for ABA services. The committee discussed how to provide support to this program, and even offer fiscal support if needed.</p> <p>L. Hull reviewed the departmental report for New Directions. The program staff are working to improve the culture of the New Directions program. Improvements made include: bi-monthly meetings, suggestion box, and open talk. A goal is to achieve a status as an Independent Drop-In Center. The Drop-In Center is also working on increasing positive presence in the community.</p> <p>L. Hull reviewed the Contractor Operations departmental report. An important role of this department is having an adequate level of providers available to meet the needs of the cliental and the demand for service. This department began analyzing the utilization of Self-Determination.</p>	
5. Performance Indicators	The Committee reviewed the performance indicators from the MDHHS Division of Quality Management and Planning for the 2 nd quarter of the current fiscal year.	Informational only, no action required.
6. Mental Health Statistics Improvement Program	The committee reviewed the results of the region wide survey completed by ACT cliental that is required by MDHHS.	Informational only; no action
7. Youth Satisfaction Survey	The committee reviewed the results of the youth satisfaction survey that is required by MDHHS.	Informational only; no action required.
8. Next Meeting		The next meeting will be October 10, 2016.
9. Adjourn		The meeting was adjourned at 6:23 p.m.

These minutes were approved by the SCCMHA Board of Directors on August 22, 2016.