

**Shiawassee County Community Mental Health Authority
Governance Committee – Minutes
June 27, 2016**

Members Present: Vicki Bocek (Chairperson), Bruce Cadwallender, John Horvath

Members Excused: Joan Durling, Robyn Spencer

Others Present: Lindsey Hull; Chief Executive Officer, Jamie Burke; Executive Assistant (Minutes)

Topic	Key Discussion	Motion/Action
1. Called to Order		The meeting was called to order at 4:35 p.m. by Vicki Bocek, Chairperson.
2. Approval of the Agenda		<p>MOTION BY CADWALLENDER, SUPPORTED BY HORVATH to approve the agenda as presented. All ayes, motion carried.</p> <p>MOTION BY CADWALLENDER, SUPPORTED BY BOCEK to excuse Joan Durling and Robyn Spencer from this meeting. All ayes, motion carried.</p>
3. Public Comment	No public present.	
Unfinished Business	None	
New Business		
4. Board Self-Evaluation Results	L. Hull presented the committee with documents that highlight the number of new Board members that have been appointed over the last two years, along with the number of transitions that we have had throughout the agency. This appears to be the year of transition, in which it will be helpful to make improvements in some of the areas presented on the board self-evaluation. Due to the many transitions, the committee discussed this evaluation being a baseline.	<p>ACTION: L. Hull will email the full board regarding communication to gather feedback on how to improve this area.</p> <p>The results will be presented to the full board at the July 2016 meeting.</p>

5. Board Action List	J. Burke created an action item list for the Board Members. This list will contain items that have been assigned by the board, committees, or board chair. This will be available on Dropbox. Board Members will have the ability to access this list as needed for assignments. This will help hold Board Members accountable while also allowing them to better manage their duties.	ACTION: The Board action list will be presented to the full board in July for review.
6. Strategic Plan Draft	<p>L. Hull presented the draft FY2017-2019 Strategic Plan. The Operating Principles are a way for the employees to collectively approach all of our operations. L. Hull will hold meetings with employees to gather feedback on these principles.</p> <p>L. Hull will report on the Strategic Priorities in each CEO Report to keep the Board up-to-date on the Strategic Plans progress.</p>	ACTION: L. Hull will gather feedback from employees, then present the final copy of the FY2017-2019 Strategic Plan to the full Board in September 2016.
7. Next Meeting		The next meeting is scheduled for September 26, 2016.
8. Adjourn		The meeting was adjourned at 5:09 p.m.

These minutes were approved by the SCCMHA Board of Directors on July 25, 2016.