

**Shiawassee County Community Mental Health Authority
Finance and Facilities Committee – Minutes
June 20, 2016**

Members Present: Bruce Cadwallender (Chair), Vicki Bocek (6:45p.m.), Gary Holzhausen, John Horvath, Jerry Walden

Others Present: Lindsey Hull; Chief Executive Officer, Kevin Hartley; Chief Financial Officer, Jamie Burke; Executive Assistant (Minutes)

Topic	Key Discussion	Actions
1. Call to Order		The meeting was called to order by Chair, Bruce Cadwallender at 5:33 p.m.
2. Approval of the Agenda		MOTION BY WALDEN, SUPPORTED BY HOLZHAUSEN to approve the agenda as presented. All ayes, motion carried.
3. Public Comment	No public is present.	
Unfinished Business- None		
New Business		
4. Review of Vouchers	CFO, K. Hartley, reviewed the following Vouchers, and answered any questions: a) AP-2545 in the amount of \$284,506.38 b) AP-2546 in the amount of \$178,084.79 c) AP-2547 in the amount of \$200,359.92 d) AP-2548 in the amount of \$209,366.80 e) AP-2549 in the amount of \$379,443.73	MOTION BY WALDEN, SUPPORTED BY HOLZHAUSEN to recommend to the Board the approval of Vouchers AP-2545, AP-2546, AP-2547, AP-2548 and AP-2549 totaling \$1,251,761.62 as presented. All ayes, motion carried.
5. Financial Report	K. Hartley reviewed the Financial Report with the committee. Kevin reported the state is looking at changing the way Autism services are paid, this could be similar to the way HABS waiver is paid out.	Informational only; No action needed.
6. Consulting Agreement: Staff Development Training	L. Hull stated the Leadership Team has been researching for a training consultant to focus on Management Training. After much research, the company found focuses on training individuals in a non-profit organization. This requires	Informational only; No action needed.

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	<p>signing an agreement with the consulting company for a total cost of \$2,250.00. A goal with this training is to develop the skills of the management team, many of whom are new to supervising, and enhance the teamwork of this group, along with working with the Performance Improvement Team. A long term goal is for the P.I. team to collect data to measure the usefulness of this training.</p>	
7.Next Meeting		The next meeting will be July 18, 2016.
8.Adjourn		<p>MOTION BY HORVATH, SUPPORTED BY BOCEK to adjourn the meeting 6:05 p.m. All ayes, motion carried.</p>

These minutes were approved by the SCCMHA Board of Directors on June 27, 2016.