

**Shiawassee County Community Mental Health Authority
Program Committee - Minutes
June 13, 2016**

Members Present: Vicki Bocek (Chair), Janelle Hughes, Paul Wiese, Kathy Olund, Jerry Walden

Members Absent: Gary Holzhausen

Also Present: Lindsey Hull, Chief Executive Officer; Tracy (Social Worker Student); Jamie Burke (Minutes)

Topic	Key Discussion	Motion/Actions
1. Call to Order		The meeting was called to order at 5:32 p.m. by Vicki Bocek, Chair.
2. Approval of the Agenda		MOTION BY HUGHES, SUPPORTED BY OLUND to approve the agenda as presented. All ayes, motion carried.
3. Public Comment	No comment from the public.	
Unfinished Business-None		
New Business		
4. Management Team Reports <ul style="list-style-type: none"> a. Case Management and Supports Coordination b. Freedom Connection and Employment and Skill Building c. Access and Emergency Services 	<p>L. Hull reviewed the Case Management and Supports Coordination report. L. Hull highlighted the changes of Same Day Access and number of days between first contacts. S. Fisher will be looking to apply for another DBT grant. DBT is an evidence-based program that can be difficult to maintain participation. L. Hull highlighted the trainings and in-services that S. Fisher lines up for her staff. Mark Lewis, an expert in Recovery-Oriented Systems of Care, will be providing a training to our clinicians on Wednesday, June 15th, this training will focus on language that is used in plans and notes.</p> <p>L. Hull reviewed the Freedom Connection and Employment and Skill Building report. In the Freedom Connection program, L. Hull highlighted the fire drills being completed in homes to ensure that clients could be directed, those</p>	Information only; no action required.

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	<p>who are able, over the phone to evacuate the building. There are staffing issues in the ESB program currently due to employee medical leave. Hiring qualified individuals for this program has become difficult, which is a problem our provider has felt for some time.</p> <p>L. Hull reviewed the Access and Emergency Services report from Shawn Dilts. L. Hull stated that one of the Licensed Masters Clinicians has taken the Children's Outpatient Therapist, at this time, this position will not be posted.</p>	
5. Review of Committee Purpose and Duties	<p>L. Hull stated that we are bringing this topic to the committees to gather from committee members what they would like to work on based on the meeting purpose and duties.</p> <p>J. Hughes questioned when consumer satisfaction surveys completed. L. Hull stated there are a number of surveys, and can bring these to this committee.</p>	ACTION: L. Hull will present different consumer surveys at the next meeting.
6. Next Meeting		The next meeting will be August 8, 2016.
7. Adjourn		The meeting was adjourned at 6:21 p.m.

These minutes were approved by the SCCMHA Board of Directors on June 27, 2016.