



SHIAWASSEE COUNTY COMMUNITY  
**Mental Health Authority**

**Minutes**  
**May 23, 2016**

A meeting of the Board of Directors of the Shiawassee County Community Mental Health Authority was held at 1555 Industrial Drive, Owosso, Michigan.

- CALL TO ORDER:** The meeting was called to order at 5:30 p.m. on Monday, May 23, 2016, by Chair, Jerry Walden.
- MISSION STATEMENT:** Members reviewed the Mission Statement of the Shiawassee County Community Mental Health Authority.
- ROLL CALL:** Robyn Spencer
- MEMBERS PRESENT:** Bruce Cadwallender, Joan Durling, Fred Finnen, John Horvath, Gary Holzhausen, Janelle Hughes, Jeanne Ladd (arrived at 5:50 p.m.), Kathleen Olund, Robyn Spencer, Jerry Walden
- MEMBERS EXCUSED:** **MOTION BY HUGHES, SUPPORTED BY DURLING** to excuse Vicki Bocek and Paul Wiese. All ayes, motion carried.
- ALSO PRESENT:** Tonya Eppinga, Marge Cox, Howard Spencer, Lindsey Hull; Chief Executive Officer, Kevin Hartley; Chief Financial Officer, Jamie Burke (Minutes)
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- MOMENT OF SILENCE FOR REFLECTION** A moment of silence was observed.
- APPROVAL OF AGENDA:** **MOTION BY SPENCER, SUPPORTED BY OLUND** to approve the agenda as presented. All ayes, motion carried.
- PUBLIC COMMENT:** There was no public comment.
- NAMI PRESENTATION:** Tonya Eppinga from the National Alliance of Mental Illness presented to the Board. Tonya provided an overview on what NAMI is, and different support groups and trainings they provide.
- TEN-MINUTE BOARD TRAINING:** J. Walden provided a training on Board Operations, including the Open Meetings Act, Closed Sessions, Voting, and Consent Agenda.
- CONSENT AGENDA:** **MOTION BY HORVATH, SUPPORTED BY HUGHES** to approve the Consent Agenda items as presented. All ayes, motion carried.  
a.) Minutes from the April 25, 2016 Board Meeting  
b.) Minutes from the May 16, 2016 Finance and Facilities Committee

**FINANCE AND**

**FACILITIES COMMITTEE:** **MOTION BY HORVATH, SUPPORTED BY LADD** to accept the following vouchers as presented, for a total of \$748,860.24:

- Voucher #AP-2541 in the amount of \$237,827.31
- Voucher #AP-2542 in the amount of \$326,220.95
- Voucher #AP-2543 in the amount of \$60,248.82
- Voucher #AP-2544 in the amount of \$160,563.16

Roll Call Vote: Cadwallender aye, Durling aye, Finnen aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Olund aye, Spencer aye, Walden aye. All ayes, motion carried.

**SUMMARY OF FINANCIAL RESULTS** for period ending April 30, 2016, was reviewed by Kevin Hartley. Autism services still have a lag in receiving payment. An RFP will be completed to identify providers that are available to provide Autism services. There is concern about the cash flow issue related to Autism services provided and payment received.

**MID-STATE HEALTH NETWORK:**

J. Durling stated she and R. Spencer attended the Strategic Planning meeting for MSHN. One of the goals include to work more with the primary care physicians, through integrated health. Consistency, standardization and cost effectiveness will be the focus of MSHN and four other PIHP. Focus will also be on improving access to care and Quality Assurance. MSHN continues to gather data from CMHs in its region to analyze inpatient denials.

**CHIEF EXECUTIVE OFFICER'S REPORT:**

L. Hull presented her CEO Report. L. Hull highlighted a Safety Committee being developed to analyze the rise in employee injuries. L. Hull informed the Board she has met with each department and team throughout the agency. L. Hull stated she is beginning to look at 360 wellness, wellness for not only the consumers we serve, but wellness for the employees who serve these consumers. We will be completing an assessment that will analyze the current reality of the employees' wellness level. L. Hull would like to get a team definition of what wellness means for our agency. L. Hull also highlighted the work of the Parent Support Group leader Coleen Wilsdon and the Children's Aides who provide childcare during these meetings. Michelle Grazier creatively developed the agenda and theme for each meeting, while the other aides dive into each theme by dressing up and leading the children in themed activities.

**CHAIRPERSON'S REPORT:**

J. Walden reminded the Board about CMH PAC from MACMHB. J. Walden stated it has been a number of years since our agency has looked at wage adjustments and a salary study to be competitive. J. Walden stated his intent is to begin working with L. Hull on this, analyze the individual jobs and pay scales.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**PUBLIC COMMENT:** No public comment.

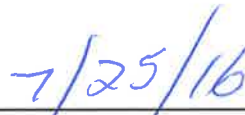
**BOARD MEMBER:  
COMMENT:**

G. Holzhausen thanked the Board Members for their support.  
J. Durling will be absent both June and July Board Meetings.  
R. Spencer stated from the conference that there were some by-law changes and many beneficial breakout sessions.

**NEXT MEETING:** The next board meeting will be June 27, 2016 at 5:30 p.m.

**ADJOURNED:** The meeting was adjourned the meeting at 7:06 p.m.

  
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SCCMHA Board Secretary

  
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Date Approved

Meeting minutes submitted respectfully by:

Jamie Burke  
Executive Assistant, SCCMHA