

Shiawassee County Community Mental Health Authority

Human Resources Committee

April 2016

Members Present: Joan Durling (Chairperson), Janelle Hughes (Vice-Chairperson), Paul Wiese, Vicki Bocek, Jeanne Ladd, Jerry Walden

Others Present: Lindsey Hull; Chief Executive Officer, Deb Hoenshell; Human Resources Coordinator Jamie Burke (Executive Assistant) (Minutes)

Topic	KEY DISCUSSION	MOTION/ACTION
1. Called to Order		The meeting was called to order by Joan Durling, chair, at 5:34 p.m.
2. Approval of the Agenda	<p>L. Hull has an addition to agenda regarding CEO evaluation follow-up added as item #5 under unfinished business.</p> <p>J. Hughes added discussion of meeting day change as item #4 under unfinished business.</p>	MOTION BY WIESE, SUPPORTED BY LADD to approve the agenda as amended. All ayes, motion carried.
3. Public Comment	There was no public present.	
UNFINISHED BUSINESS-		
4. Meeting time change	The committee discussed changing the day of week that they meet.	The Human Resources Committee will meet on Monday, July 11, 2016 at 5:30 p.m. due to the holiday on the first Monday. Beginning in October, the committee will meet on the first Monday of the month at 5:30 p.m. on a quarterly basis.
5. L. Hull presented response to CEO evaluation	<p>L. Hull stated the comments made on the evaluation should correspond with the score. Only 9 members completed evaluation, but the total score stays the same no matter the number of evaluations completed. L. Hull suggested changing the scoring of No Basis for Judgment.</p> <p>Jerry discussed looking at revamping this tool or looking at new tools, as we are revamping the board</p>	MOTION BY WIESE, SUPPORTED BY LADD to accept and place on file the CEO evaluation response from L. Hull. All ayes, motion carried. <p>The committee will review the CEO evaluation in the July meeting. L. Hull will receive a copy of the evaluation after the July meeting.</p>

	self-evaluation tool. Paul discussed making necessary changes to the current tool.	
NEW BUSINESS		
6. 26a. Attendance, Punctuality, and Dependability Procedure	The committee discussed revisions to the attendance, punctuality, and dependability procedure.	Information only; no action required.
7. Next Meeting		The next meeting will be July 11, 2016 at 5:30 p.m.
8. Adjourn		MOTION BY WALDEN, SUPPORTED BY HUGHES to adjourn the meeting at 6:50 p.m.

These minutes were approved by the SCCMHA Board of Directors on April 25, 2016.