

**Shiawassee County Community Mental Health Authority
Program Committee - Minutes
April 11, 2016**

Members Present: Vicki Bocek (Chair), Janelle Hughes, Paul Wiese, Gary Holzhausen; Kathy Olund, Jerry Walden

Also Present: Lindsey Hull, Chief Executive Officer

Topic	Key Discussion	Motion/Actions
1. Call to Order		The meeting was called to order at 5:30 P.M. by Vicki Bocek, Chair.
2. Approval of the Agenda		MOTION BY WIESE, SUPPORTED BY HUGHES to approve the agenda as presented. All ayes, motion carried.
3. Public Comment	No comment from the public.	
Unfinished Business-None		
New Business		
4. Management Team Reports a. Child and Family Services b. Assertive Community Placement (ACT) c. Integrated Healthcare	L. Hull presented to the committee the departmental reports. V. Bocek questioned if SCCMHA could make presentations to school social workers and special education teachers about services available, as this would be a better group to present to.	J. Hughes will look into if there is a meeting of social workers and special education teachers that would be best for the presentation by SCCMHA.
5. Clinical policy Updates a. 01. Enrollment, Screening, and Referral b. 10. Supports Coordination and Case Management Services c. 15. Emergency Services d. 22. Target Population e. 24. Best Practice Models f. 31. Clozapine g. 58. Site Review Activities h. 75. Utilization Management	J. Walden stated that the prior decision was made to have the Board Chair sign changes without taking the policy to the board. J. Walden stated the policies presented do not need to go through the committee, and can be signed by the chair.	Future policy review of Medical policies will be reviewed annually by the Medical Director, and do not need to go to the committee or board unless they are new. Clinical policies will be reviewed annually by the Clinical Director, and do not need to go to the committee or board unless they are new. Human Resources policies and Board policies will always go to the committee and board.

Topic	Key Discussion	Motion/Actions
6. Next Meeting		The next meeting will be June 13, 2016.
7. Adjourn		The meeting was adjourned at 6:45 p.m.

These minutes were approved by the SCCMHA Board of Directors on April 25, 2016.