

**Shiawassee County Community Mental Health Authority  
Finance and Facilities Committee – Minutes  
February 15, 2016**

**Members Present:** Bruce Cadwallender (Chair), Vicki Bocek, Gary Holzhausen, John Horvath

**Others Present:** Amy Keinath; Chief Financial Officer; Lindsey Hull; Chief Executive Officer, Jamie Burke; Executive Assistant (Minutes)

Topic	Key Discussion	Actions
1. Call to Order		The meeting was called to order by Chair Bruce Cadwallender at 5:31p.m.
2. Approval of the Agenda		<b>MOTION BY BOCEK, SUPPORTED BY HORVATH</b> to approve the agenda as presented. All ayes, motion carried.
3. Public Comment	No public is present.	
<b>Unfinished Business- None</b>		
<b>New Business</b>		
4. Review of Vouchers	CFO, A. Keinath, reviewed the following Vouchers, and answered any questions: a) AP-2528 in the amount of \$329,867.45 b) AP-2529 in the amount of \$206,982.28 c) AP-2530 in the amount of \$256,756.04 d) AP-2531 in the amount of \$214,703.41	<b>MOTION BY HORVATH, SUPPORTED BY BOCEK</b> to recommend to the Board the approval of Vouchers AP-2528, AP-2529, AP-2530, and AP-2531 totaling \$1,008,309.18 as presented. All ayes, motion carried.
5. Financial Report	A.Keinath reviewed the financials with the committee.	Informational only; No action needed.
6. Contract Report	A. Keinath reviewed the contract requests for the month of February 2016.  L. Hull explained the SATA grant and how our county ensures the federal	<b>MOTION BY HOLZHUASEN, SUPPORTED BY HORVATH</b> to recommend to the full board approval of the contracts presented. All ayes, motion carried.

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	dollars are spent to secure transportation for our most vulnerable populations.	
7. Mobile Device Management	A. Keinath explained that MaaS360 is software for mobile device management. This software is installed on agency laptops, netbooks, iPads, and iPhones to enforce agency security policies, locate lost devices, and lock and wipe devices.	<b>MOTION BY HORVATH, SUPPORTED BY BOCEK</b> to recommend to the full board to authorize the purchase of 170 licenses from MaaS360 MDM at a cost of \$5, 344.80. All ayes, motion carried.
8.Next Meeting		The next meeting will be March21, 2016.
9.Adjourn		<b>MOTION BY BOCEK, SUPPORTED BY HORVATH</b> to adjourn the meeting. The meeting was adjourned at 5:53 p.m. All ayes, motion carried.

These minutes were approved by the SCCMHA Board of Directors on February 22, 2016.