

**Shiawassee County Community Mental Health Authority
Finance and Facilities Committee – Minutes
December 21, 2015**

Members Present: John Horvath (Vice Chair), Vicki Bocek, Bruce Cadwallender, Gary Holzhausen, Jerry Walden

Members Excused: Mark Miller (Chair)

Others Present: Amy Keinath, Chief Financial Officer; Jamie Burke, Executive Assistant (Minutes)

Topic	Key Discussion	Actions
1. Call to Order		The meeting was called to order by Vice-Chair John Horvath at 4:36 p.m.
2. Approval of the Agenda		<p>MOTION BY BOCEK, SUPPORTED BY CADWALLENDER to excuse M. Miller from this evening's meeting. All ayes, motion carried.</p> <p>MOTION BY BOCEK, SUPPORTED BY HOLZHAUSEN to approve the agenda as presented. All ayes, motion carried.</p>
3. Public Comment	No public is present.	
Unfinished Business- None		
New Business		
4. Review of Vouchers	<p>CFO, A. Keinath, reviewed the following Vouchers, and answered any questions:</p> <ul style="list-style-type: none"> a) AP-2519 in the amount of \$175,071.27 b) AP-2520 in the amount of \$154,851.55 c) AP-2521 in the amount of \$192,042.90 d) AP-2522 in the amount of \$367,652.29 e) AP-2523 in the amount of \$373,023.39 	<p>MOTION BY BOCEK, SUPPORTED BY CADWALLENDER, to recommend to the Board the approval of Vouchers AP-2519, AP-2520, AP-2521, AP-2522, and AP-2523 totaling \$1,262,641.40 as presented. All ayes, motion carried.</p>

Topic	Key Discussion	Actions
5. Financial Report	A. Keinath reviewed the Financial Report ending 11/30/15. Ms. Keinath reported the balance sheet now reflects the change in now reporting on net pension liability due to GASB. A.Keinath also reported the deficit in Medicaid funds is slightly better, but will continue to be monitored. A. Keinath stated MI Child funds will be changing to be a Medicaid expansion.	Informational only; No action needed.
6. Contract Report	A. Keinath reviewed the contract requests for the month of December, 2015. A.Keinath stated the specialized residential contracts and direct care service increases are due to the increase in minimum wage in January 2016. A. Keinath also stated the General Fund Contract Amendment had language changes related to compliance examination, categorical funding reporting requirements, and BH-TEDS.	MOTION BY CADWALLENDER, SUPPORTED BY BOCEK to recommend to the full board approval of the Specialized Residential Services, Direct Care Service Contracts, and the General Fund Funding contract. All ayes, motion carried.
12.Next Meeting		The next meeting will be January 18, 2016.
13.Adjourn		The meeting was adjourned at 4:50 p.m.

These minutes were approved by the SCCMHA Board of Directors on January 25, 2016.