



SHIAWASSEE COUNTY COMMUNITY  
**Mental Health Authority**

**Minutes**  
**December 21, 2015**

A meeting of the Board of Directors of the Shiawassee County Community Mental Health Authority was held at 1555 Industrial Drive, Owosso, Michigan.

- CALL TO ORDER:** The meeting was called to order at 5:31 p.m. on Monday, December 21, 2015, by Chair, Jerry Walden.
- MISSION STATEMENT:** Members reviewed the Mission Statement of the Shiawassee County Community Mental Health Authority.
- ROLL CALL:** Robyn Spencer
- MEMBERS PRESENT:** Vicki Bocek, Bruce Cadwallender, Joan Durling, Gary Holzhausen, John Horvath, Janelle Hughes, Jeanne Ladd, Kathleen Olund, Robyn Spencer, Jerry Walden, Paul Wiese
- MEMBERS EXCUSED:** **MOTION BY BOCEK, SUPPORTED BY HOLZHAUSEN** to excuse Mark Miller from this evening's meeting. All ayes, motion carried.
- ALSO PRESENT:** Amy Keinath, Amanda Koch, Howard Spencer, Rebecca Browne, Stacy Fisher, Janet Legacy, Diane Vack, Nick Bushon, Craig Hause, Deb Hoenshell, and Jamie Burke (Minutes)
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- MOMENT OF SILENCE FOR REFLECTION** A moment of silence was observed.
- APPROVAL OF AGENDA:** **MOTION BY HORVATH, SUPPORTED BY LADD** to approve the agenda as presented. All ayes, motion carried.
- OATH OF OFFICE:** New Board member Kathleen Olund was sworn in by Rebecca Browne.
- PUBLIC COMMENT:** Diane Vack welcomed Kathy Olund to the Board. Janet Legacy presented a letter to the Board.
- CONSENT AGENDA:** J. Hughes asked for item "9b" to be removed from the Consent Agenda.
- MOTION BY LADD, SUPPORTED BY HORVATH** to approve the Consent Agenda items "a", "c", and "d". All ayes, motion carried.
- a.) Minutes from the November 19, 2015 Human Resources Meeting
  - b.) Minutes from the November 23, 2015 Board Meeting
  - c.) Minutes from the December 7, 2015 Human Resources Meeting
  - d.) Minutes from the December 14, 2015 Program Committee Meeting

Regarding item "9b", J. Hughes asked that under "Board Member Comment" on page 4 of the November 23, 2015 Board Minutes, Medicaid be changed to Medicare.

**MOTION BY HORVATH, SUPPORTED BY CADWALLENDER** to approve Consent Agenda Item "9b" as revised. All ayes, motion carried.

**FINANCE AND**

**FACILITIES COMMITTEE:**

**MOTION BY HORVATH, SUPPORTED BY BOCEK** to accept the following vouchers as presented, for a total of \$1,262,641.40:

- Voucher #AP-2519 in the amount of \$175,071.27
- Voucher #AP-2520 in the amount of \$154,851.55
- Voucher #AP-2521 in the amount of \$192,042.90
- Voucher #AP-2522 in the amount of \$367,652.29
- Voucher #AP-2523 in the amount of \$373,023.39

Roll Call Vote: Bocek aye, Cadwallender aye, Durling aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Walden aye, Olund aye. All ayes, motion carried.

**MOTION BY HORVATH, SUPPORTED BY HUGHES** to approve the contract requests for Specialized Residential, Direct Care Service, and the General Fund Funding Contract amendment through MDHHS as presented.

Roll Call Vote: Cadwallender aye, Durling aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Bocek, aye, Walden aye, Olund aye. All ayes, motion carried.

**SUMMARY OF FINANCIAL RESULTS** for period ending November 30, 2015, was reviewed by CFO, A. Keinath. A. Keinath reported part of the Medicaid payment has been corrected. A. Keinath also reported the auditors are anticipating to present their report in February.

**RECIPIENT RIGHTS  
ADVISORY:**

**MOTION BY HUGHES, SUPPORTED BY BOCEK** to accept the FY2015 Recipient Rights Annual Data Report, and to authorize the Interim Chief Executive Officer to submit the report to the Michigan Department of Community Health, Office of Recipient Rights. All ayes, motion carried.

**MOTION BY SPENCER, SUPPORTED BY LADD** to approve the appointment of Laurel Robb as a member of the SCCMHA Recipient Rights Advisory and Appeals Committee. All ayes, motion carried.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** CEO Candidate participating in the 2<sup>nd</sup> interviews included Mary Griffiths Dickson and Lindsey Hull.

**CONSIDERATION OF  
CEO APPLICANTS:**

**MOTION BY WIESE, SUPPORTED BY LADD** to convene Closed Session at 8:07 p.m. under Section 8(f) of The Michigan Open Meetings Act to review and consider the contents of an application for employment or appointment to a public office at the request of a candidate for the application to remain confidential.

Roll Call Vote: Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Bocek aye, Cadwallender aye, Durling aye, Walden aye, Olund aye. All ayes, motion carried.

**MOTION BY WIESE, SUPPORTED BY LADD** to adjourn the Closed Session at 8:40 p.m.

Roll Call Vote: Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Bocek aye, Cadwallender aye, Durling aye, Holzhausen aye, Walden aye, Olund aye. All ayes, motion carried.

**MOTION BY HOLZHAUSEN, SUPPORTED BY WIESE** to offer Lindsey Hull the CEO position and enter into contract negotiations. Five board members voted in favor, motion defeated.

J. Walden called for another motion to be made, no motion was made.

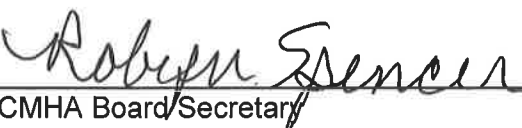
J. Walden called for a special board meeting on January 4, 2016 at 5:30 for discussion and recommendation to negotiate a contract for the CEO position.

**PUBLIC COMMENT:** No public comment.

**BOARD MEMBER:  
COMMENT:** None.

**NEXT MEETING:** The next special board meeting will be January 4, 2016 at 5:30 p.m.

**ADJOURNED:** The meeting was adjourned at 8:49 p.m.

  
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SCCMHA Board Secretary

  
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Date Approved

These minutes were approved by the SCCMHA Board of Directors on January 25, 2016.