



SHIAWASSEE COUNTY COMMUNITY
Mental Health Authority

Minutes
November 23, 2015

A meeting of the Board of Directors of the Shiawassee County Community Mental Health Authority was held at 1555 Industrial Drive, Owosso, Michigan.

- CALL TO ORDER:** The meeting was called to order at 5:30 p.m. on Monday, November 23, 2015, by Chair, Jerry Walden.
- MISSION STATEMENT:** Members reviewed the Mission Statement of the Shiawassee County Community Mental Health Authority.
- ROLL CALL:** Jamie Burke
- MEMBERS PRESENT:** Vicki Bocek, Bruce Cadwallender, Gary Holzhausen, John Horvath, Janelle Hughes, Jeanne Ladd, Paul Wiese, Jerry Walden
- MEMBERS EXCUSED:** **MOTION BY HORVATH, SUPPORTED BY HUGHES** to excuse Joan Durling, Mark Miller, and Robyn Spencer from this evening's meeting. All ayes, motion carried.
- ALSO PRESENT:** Amy Keinath, Lindsey Hull, Doug Meylan, Dirk Love, Jessica Fitzgerald, Joleen Christine, Kim Grossa, David Hood, Jamie Burke (Minutes)
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- MOMENT OF SILENCE FOR REFLECTION** A moment of silence was observed.
- APPROVAL OF AGENDA:** J. Horvath added as item #18a "Discuss Vice Chair Position".
MOTION BY LADD, SUPPORTED BY BOCEK to approve the agenda as amended. All ayes, motion carried.
- PUBLIC COMMENT:** No public comment.
- PRESENTATION:** Kim Grossa from John Hancock and David Hood from Wells Fargo made a 15 minute presentation regarding their retirement plan services.
- CONSENT AGENDA:** **MOTION BY HORVATH, SUPPORTED BY LADD** to approve the Consent Agenda as presented. All ayes, motion carried.
a.) Minutes from the October 14, 2015 Selection Committee Meeting
b.) Minutes from the October 16, 2015 Nominations Committee Meeting
c.) Minutes from the October 19, 2015 Finance and Facilities Committee Meeting
d.) Minutes from the October 19, 2015 Board Meeting
e.) Minutes from the October 29, 2015 Selection Committee
f.) Minutes from the November 3, 2015 Selection Committee

- g.) Minutes from the November 9, 2015 Special Board Meeting
- h.) Minutes from the November 9, 2015 Closed Session Meeting
- i.) Minutes from the November 16, 2015 Finance and Facilities Meeting.

PRESENTATION:

Jessica Fitzgerald and Joleen Christine from Morgan Stanley made a 15 minute presentation regarding their retirement plan analysis for SCCMHA employees.

Discussion by Board regarding retirement plans. J. Walden opened up comment to public for employees present. Doug Meylan stated that he is very passionate about investment opportunities. Doug believes the switch to Morgan Stanley would be very beneficial to the employees.

MOTION BY WIESE, SUPPORTED BY BOCEK to authorize the CEO to retain Morgan Stanley as our independent retirement plan consultant, to implement the new plan provisions and enhancements, and to expeditiously transfer existing John Hancock plan assets to Lincoln Financial with a target transition of January 2016.

Roll Call Vote: Bocek aye, Cadwallendar aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Wiese aye, Walden aye. All ayes, motion carried.

AMBASSADOR'S COUNCIL:

"10 Minute Training"- Information Technology and Security Plan Review- Dirk Love. Dirk provided a summary of the IT and Security Plan to the Board, highlighting the security provisions that are put in place.

FINANCE AND FACILITIES COMMITTEE:

MOTION BY HORVATH, SUPPORTED BY LADD to accept the following vouchers as presented, for a total of \$875,265.01:

- Voucher #AP-2515 in the amount of \$208,828.14
- Voucher #AP-2516 in the amount of \$138,835.28
- Voucher #AP-2517 in the amount of \$64,490.08
- Voucher #AP-2518 in the amount of \$463,111.51

Roll Call Vote: Cadwallendar aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Wiese aye, Bocek aye, Walden aye. All ayes, motion carried.

SUMMARY OF FINANCIAL RESULTS for period ending October 31, 2015, was reviewed by CFO, A. Keinath. A. Keinath reported there was a glitch at the state level regarding Medicaid eligibility, causing a deficit in Medicaid funds. MSHN states to continue to observe these funds, as the deficit in Medicaid should be recovered.

MOTION BY HORVATH, SUPPORTED BY HUGHES to approve the contract requests for After-Hours Crisis Intervention from Bay-Arenac Behavioral Health, Job Coaching Services through MRS, and Transportation through SATA as presented.

Roll Call Vote: Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Wiese aye, Bocek aye, Cadwallender aye, Walden aye. All ayes, motion carried.

MOTION BY HORVATH, SUPPORTED BY CADWALLENDER to authorize the purchase of twenty (20) iPads at a cost of \$9,180.

Roll Call Vote: Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Wiese aye, Bocek aye, Cadwallender aye, Walden aye. All ayes, motion carried.

**HUMAN RESOURCES
COMMITTEE:**

J. Hughes informed the Board that the Human Resources Committee will be posting the CEO position in the local newspaper, on MACMHB and on SCCMHA's website for a 2 week period. The committee will be meeting on December 7, 2015 to review the qualifying applicants. Ms. Hughes stated that the recruiting process will stay within the Human Resources Committee while following the same process as the Selection Committee.

J. Walden excused himself from the room for the board to participate in discussion. V. Bocek took over as Board Chair.

MOTION BY WIESE, SUPPORTED BY LADD to maintain the Board Governance Policy #4 Code of Conduct for Board Members regarding the request made by J. Walden for clarification on the policy. All ayes, motion carried.

J. Walden reentered the meeting, continuing to Chair the meeting.

**MID-STATE HEALTH
NETWORK:**

J. Durling provided an update to L. Hull from MSHN. Joe Sedlock's CEO contract was approved. Amanda Horgan is the Deputy Director of MSHN. MSHN is attempting to standardize some inpatient contracts. The external audit review was outstanding with only one recommendation.

MOTION BY BOCEK, SUPPORTED BY LADD to adopt the resolution acknowledging the organized healthcare arrangement between Shiawassee County Community Health Authority and Mid-State Health Network and utilize a joint Notice of Privacy Practices. All ayes, motion carried.

CEO REPORT:

L. Hull highlighted from her CEO Report the "Get it, Keep it, Use it" campaign that promotes Healthy Michigan insurance coverage. The desired outcome is to increase awareness about Healthy Michigan, encourage eligible citizens to sign up for it and most importantly, use it.

**CHAIRPERSON'S
REPORT:**

J. Walden informed the Board that he was elected as the Vice-Chair on the Finance Committee at MACMHB.

UNFINISHED BUSINESS: None

NEW BUSINESS:
a. DISCUSS VICE

CHAIR POSITION

J. Horvath stated in April, V. Bocek was elected to the Vice Chair position for a 6-month period. V. Bocek is willing to keep this position until the next round of nominations in April 2016.

J. Walden asked from the floor three times for other nominations for Vice Chair. No nominations were made.

MOTION BY HORVATH, SUPPORTED BY HUGHES to appoint V. Bocek as Vice Chair until March 31, 2016.

J. Hughes stated that L. Hull's performance evaluation is due. The Human Resources Committee motioned to have the Board of Directors complete this evaluation. J. Burke will send this to all the Board Members with a due date of December 31, 2015.

PUBLIC COMMENT:

No public comment.

**BOARD MEMBER:
COMMENT:**

J. Hughes requested for the CEO to provide information on Medicare services and how this impacts the consumers.

NEXT MEETING:

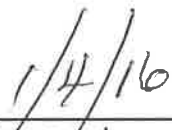
The next regular Board Meeting will be determined by Board Chair Jerry Walden.

ADJOURNED:

The meeting was adjourned at 7:35 p.m.



SCCMHA Board Secretary



Date Approved