

**Shiawassee County Community Mental Health Authority
Finance and Facilities Committee – Minutes
November 16, 2015**

Members Present: Mark Miller (Chair), Bruce Cadwallender, Gary Holzhausen, John Horvath

Members Absent: Vicki Bocek

Others Present: Lindsey Hull, Interim Chief Executive Officer; Amy Keinath, Chief Financial Officer; Jamie Burke, Executive Assistant
(Minutes)

Topic	Key Discussion	Actions
1. Call to Order		The meeting was called to order by Chairperson Miller at 5:31 p.m.
2. Approval of the Agenda		MOTION BY HORVATH, SUPPORTED BY HOLZHAUSEN to approve the agenda as presented. All ayes, motion carried.
3. Public Comment	No public is present.	
Unfinished Business 4. iPad Replacements	A.Keinath presented to the committee a summary that was put together by the IT Department explaining the cost difference between using the iPhones as a hotspot compared to iPads with their own data plan. A. Keinath informed the committee that IT completed tests on the iPad Airs for clinical effectiveness while in the field.	MOTION BY HOLZHAUSEN, SUPPORTED BY CADWALLENDER to move onto the full board a recommendation to authorize the purchase of twenty (20) iPads at a cost of \$9,180. All ayes, motion carried.
New Business		
5. Review of Vouchers	CFO, A. Keinath, reviewed the following Vouchers, and answered any questions: a) AP-2515 in the amount of \$208,828.14 b) AP-2516 in the amount of \$138,835.28 c) AP-2517 in the amount of \$64,490.08	MOTION BY CADWALLENDER, SUPPORTED BY HORVATH , to recommend to the Board the approval of Vouchers AP-2515, AP-2516, AP-2517, and AP-2518, totaling \$875,265.01 as presented. All ayes, motion carried.

Topic	Key Discussion	Actions
	d) AP-2518 in the amount of \$463,111.51	
6. Financial Report	A. Keinath reviewed the Financial Report ending 10/31/15. Ms. Keinath reported MDHHS made a change in their eligibility file that effected the number of eligible consumers SCCMHA should have been paid for, causing a deficit in the Medicaid funds. Ms. Keinath reports this occurred statewide and should be retro-paid in November. Ms. Keinath reports she will be watching closely.	Informational only; No action needed.
6. Contract Report	A. Keinath reviewed the contract requests for the month of November, 2015. Ms. Keinath reported the rate change for the 11 month contract with Bay Arenac for After-Hours crisis intervention, which now includes SUD crisis services.	MOTION BY HORVATH, SUPPORTED BY CADWALLENDER to recommend to the full board approval of the After-Hours Crisis Intervention contract with Bay-Arenac, the Job Coaching Services contract with MRS, and the transportation contract with SATA as presented. All ayes, motion carried.
12.Next Meeting		The next meeting will be December 21, 2015.
13.Adjourn		The meeting was adjourned at 6:30 p.m.

These minutes were approved by the SCCMHA Board of Directors on November 23, 2015.