

**Shiawassee County Community Mental Health Authority
Program Committee - Minutes
October 12, 2015**

Members Present: Vicki Bocek (Chair), Gary Holzhausen, Janelle Hughes, Paul Wiese, Jerry Walden

Also Present: Lindsey Hull, Interim Chief Executive Officer; Jamie Burke, Executive Assistant (Minutes)

Topic	Key Discussion	Motion/Actions
1. Call to Order		The meeting was called to order at 5:33 P.M. by Vicki Bocek, Chair.
2. Approval of the Agenda		MOTION BY HUGHES, SUPPORTED BY HOLZHAUSEN to approve the agenda. All ayes, motion carried.
3. Public Comment	There are no members of the public present.	
Old Business		
New Business		
4. Management Team Reports a. Child and Family Services b. Integrated Healthcare c. ACT (Assertive Community Treatment)	L. Hull highlighted the Management Team Departmental reports submitted Crystal Eddy, Dee Buchholz, and Ann Swan. L. Hull informed the committee that the Performance Improvement staff member has been assisting the supervisors with their reports.	Informational; No further action is required.
5. SIS (Supports Intensity Scale) Update	L. Hull provided the committee with an update on the SIS Assessments. SCCMHA is on track for completing all the assessments in the allotted timeframe. L. Hull informed the committee that the state owns the data that is being collected and our CMH does not have access to it currently.	Informational; No further action is required.
6. Interpreter Update	L. Hull informed the committee that we now have a contract with the Hispanic Center of Greater Flint to provide face to face interpretation and document translation. This	Informational; No further action is required.

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	service has been particularly helpful in the ABA program.	
7. ARC Flash Program Update	L. Hull informed the committee that the ARC requested to continue the grant for the Flash program. L. Hull requested review of previous year and a new grant request which included cost saving measures. L. Hull stated it was offered to the ARC to host the class at SCCMHA to increase participation and alleviate transportation costs. At the time, this was not an option for the ARC, but the offer is still available. At this time, have not received a grant request for the FY16.	The committee requested for continuing updates from the CEO regarding the status of the ARC Flash program.
8. Clinical Policy #1 Enrollment, Screening, and Referral Policy	L. Hull presented the committee with the clinical policy which had language changes in the policy statement.	MOTION BY WIESE, SUPPORTED BY HUGHES to accept and recommend to the full board for approval. All ayes, motion carried.
9. Next Meeting		The next meeting will be December 14, 2015
10. Adjourn		The meeting was adjourned at 6:35 p.m.

These minutes were approved by the SCCMHA Board of Directors on October 19, 2015.