



SHIAWASSEE COUNTY COMMUNITY
Mental Health Authority

Minutes
August 24, 2015

A meeting of the Board of Directors of the Shiawassee County Community Mental Health Authority was held at 1555 Industrial Drive, Owosso, Michigan.

- CALL TO ORDER:** The meeting was called to order at 5:32 p.m. on Monday, August 24, 2015, by Vice-Chair, Vicki Bocek.
- MISSION STATEMENT:** Members reviewed the Mission Statement of the Shiawassee County Community Mental Health Authority.
- ROLL CALL:** Robyn Spencer
- MEMBERS PRESENT:** Vicki Bocek, Bruce Cadwallender (on phone), Joan Durling, Gary Holzhausen, John Horvath, Janelle Hughes, Jeanne Ladd, Robyn Spencer, Paul Wiese
- MEMBERS ABSENT:** Mark Miller
- MEMBERS EXCUSED:** **MOTION BY HORVATH, SUPPORTED BY LADD** to excuse Jerry Walden from this evening's meeting. All ayes, motion carried.
- ALSO PRESENT:** Amy Keinath, Lindsey Hull, Penny Corbin, Jamie Burke (Minutes)
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- MOMENT OF SILENCE FOR REFLECTION** A moment of silence was observed.
- APPROVAL OF AGENDA:** J. Horvath requested to add to the agenda a recommendation from the Nominations Committee. V. Bocek added this as agenda item 14a. under New Business.
- MOTION BY HORVATH, SUPPORTED BY HUGHES** to approve the agenda as amended. All ayes, motion carried.
- PUBLIC COMMENT:** No public comment.
- CONSENT AGENDA:** **MOTION BY SPENCER, SUPPORTED BY HUGHES** to approve the Consent Agenda as amended. All ayes, motion carried.
- a.) Minutes from the July 27, 2015 Board Meeting
 - b.) Minutes from the August 10, 2015 Program Committee Meeting
 - c.) Minutes from the August 11, 2015 Selection Committee Meeting
 - d.) Minutes from the August 17, 2015 Finance and Facilities Committee Meeting

SELECTION COMMITTEE: R. Spencer reported that the committee was asked to review the qualifying applicant's resumes and rate them. R. Spencer reported that the committee meets again on Wednesday, August 26, 2015.

FINANCE AND

FACILITIES COMMITTEE: **MOTION BY SPENCER, SUPPORTED BY HUGHES** to accept the following vouchers as presented, for a total of \$834,368.94:

- Voucher #AP-2502 in the amount of \$168,834.60
- Voucher #AP-2503 in the amount of \$170,330.77
- Voucher #AP-2504 in the amount of \$265,611.63
- Voucher #AP-2505 in the amount of \$229,591.94

Roll Call Vote: Bocek aye, Cadwallender aye, Durling aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye. All ayes, motion carried.

SUMMARY OF FINANCIAL RESULTS for period ending July 31, 2015, was reviewed by CFO, A. Keinath.

MOTION BY HORVATH, SUPPORTED BY WIESE, to approve the contract requests for August 2015 as presented.

Roll Call Vote: Cadwallender aye, Durling aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Bocek aye. All ayes, motion carried.

MOTION BY DURLING, SUPPORTED BY LADD to approve the FY2015 budget amendment as presented.

Roll Call Vote: Durling aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Spencer aye, Wiese aye, Bocek aye, Cadwallender aye. All ayes, motion carried.

MID-STATE HEALTH NETWORK:

R. Spencer reported that the next MSHN Board Meeting will be held here at Shiawassee on September 1, 2015 at 5:00 P.M.

CEO REPORT:

L. Hull presented the Board with her CEO Report highlighting the successes of the singing group from the Employment and Skill Building Program. L. Hull also presented the Board with a list of businesses and individuals who have donated to the DJ Root Recycling Program. L. Hull highlighted in the SUD update that our team is working closely with MSHN. Our role in the SUD expansion will be screening, referral, and follow-up. L. Hull also presented to the board the SCCMHA turnover rates and stated that the Human Resources department will be looking at exit interviews to further research why employees leave their employment here.

CHAIRPERSON'S REPORT:

V. Bocek tabled this agenda item due to Jerry Walden being excused from this evening's meeting.

UNFINISHED BUSINESS:

a.) Nominations Committee J. Horvath made the recommendation from the Nominations Committee to the full Board for Laurel Robb to fill the vacant position on the SCCMHA Board of Directors.

MOTION BY HOLZHAUSEN, SUPPORTED BY HUGHES to not offer the vacant position to Laurel Robb. All ayes, motion carried.

MOTION BY HORVATH, SUPPORTED BY HOLZHAUSEN to reopen the search for a new Board Member. All ayes, motion carried.

NEW BUSINESS: None

PUBLIC COMMENT: No public comment.

**BOARD MEMBER:
COMMENT:** None

NEXT MEETING: The next regular Board Meeting will be September 28, 2015.

ADJOURNED: The meeting was adjourned at 6:35 p.m.



SCCMHA Board Secretary



Date Approved