

**Shiawassee County Community Mental Health Authority
Finance Committee – Minutes
July 20, 2015**

Members Present: Mark Miller (Chair), John Horvath, Bruce Cadwallender, Jerry Walden

Members Excused: Vicki Bocek

Others Present: Lindsey Hull, Interim Chief Executive Officer; Amy Keinath, Chief Financial Officer; Jamie Burke, Executive Assistant
(Minutes)

Topic	Key Discussion	Actions
1. Call to Order		The meeting was called to order by Chairperson Miller at 5:30 p.m.
2. Approval of the Agenda	M. Miller excused V. Bocek from the meeting.	MOTION BY HORVATH, SUPPORTED BY CADWALLENDER to approve the agenda as presented. All ayes, motion carried.
3. Public Comment	No public is present.	
Unfinished Business	None	
New Business		
4. Review of Vouchers	CFO, A. Keinath, reviewed the following Vouchers, and answered any questions: a) AP-2497 in the amount of \$290,479.54 b) AP-2498 in the amount of \$166,109.62 c) AP-2499 in the amount of \$271,450.01 d) AP-2500 in the amount of \$126,713.63 e) AP-2501 in the amount of \$340,403.76	MOTION BY CADWALLENDER, SUPPORTED BY WALDEN , to recommend to the Board the approval of Vouchers AP-2497, AP-2498, AP-2499, AP-2500, and AP-2501 totaling \$1,195,156.56 as presented. All ayes, motion carried.
5. Financial Report	A. Keinath reviewed the Financial Report ending 06-30-2015.	Informational only; No action needed.

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6. Contract Report	A. Keinath presented to the committee two direct care service contract requests. A. Keinath explained that both contracts do not have a maximum amount as the past year, but are services paid based on agreed upon rates. These rates are actual utilization based on consumer participation. A. Keinath presented a rental/lease agreement for Shelter Plus Care apartment.	<p>MOTION BY HORVATH, SUPPORTED BY CADWALLENDER to recommend to the full board approval of the two direct care service contracts for Outpatient Services from Taylor Life Center and Community Living Supports from Watson Healthcare. All ayes, motion carried.</p> <p>MOTION BY HORVATH, SUPPORTED BY CADWALLENDER to recommend to the full board approval of the rental agreement for Shelter Plus Care apartment in annual amount of \$5,700.00. All ayes, motion carried.</p>
6. Recycling Ramp	L. Hull presented to the committee the proposal for the purchase of a mobile steel ramp for the DJ Root Recycling Center. L. Hull explained that this ramp will make it possible to remove pallets when loading the trucks. L. Hull explained that mills do not want pallets when buying product. The Committee would like to ensure that safety procedures are in place for the use of the ramp.	<p>MOTION BY HORVATH, SUPPORTED BY CADWALLENDER to recommend that the full Board of Directors authorize the CEO to purchase one Yard King Mobile Steel Ramp from Cadillac Fabrication/Yard King. All ayes, motion carried.</p>
7. Next Meeting		The next meeting will be August 17, 2015.
8. Adjourn		The meeting was adjourned at 6:05 p.m.

These minutes were approved by the SCCMHA Board of Directors on July 27, 2015.