

**Shiawassee County Community Mental Health Authority
Program Committee - Minutes
June 8, 2015**

Members Present: Vicki Bocek (Chair), Gary Holzhausen, Paul Wiese, Janelle Hughes, Jerry Walden

Also Present: Joseph Sedlock, CEO; Lindsey Hull, Director of DD Services; Jamie Burke, Executive Assistant (Minutes)

Topic	Key Discussion	Motion/Actions
1. Call to Order		The meeting was called to order at 5:30 p.m. by Chair, Vicki Bocek.
2. Approval of the Agenda		Motion by Wiese, supported by Holzhausen to approve the agenda. All ayes, motion carried.
3. Public Comment	There are no members of the public present.	
Old Business: None		
New Business:		
4. Incident Report Analysis	J. Sedlock presented the Incident Report Analysis that was developed through the SHIMER system. With this data, incident reports can be monitored and analyzed, and if needed, interventions planned to reduce incidents.	Informational; No further action is required.
5. Management Team Reports a. Access Center Operations Report b. Adult Services Report c. Employment and Skill Building, Freedom Connections and Community Living Supports Services Report	J. Sedlock presented the management report for the Access Center, Adult Services Report, and the Employment and Skill Building, Freedom Connections, and Community Living Supports. These reports highlight the goals and objectives of each of these departments. J. Sedlock highlighted that each report identifies how that department is addressing providing trauma informed services and how the department is recovery focused.	Informational; No further action is required.
6. Utilization Management Systems Development - Update	J. Sedlock informed the group that the Leadership Team is moving forward with the Utilization Management Development. Craig Hause has developed a Utilization Management proposal that is currently being	Informational; No further action is required.

Topic	Key Discussion	Motion/Actions
	reviewed and considered by the Leadership Team.	
7. Mild-Moderate and Substance Use Disorder Expansion-Update	J. Sedlock informed the committee that the Leadership Team is also moving forward with the expansion of services to mild-moderate and substance use disorder by assigning an Executive Staff to plan this expansion.	Informational; No further action is required.
8. Next Meeting		The next meeting will be August 10, 2015
9. Adjourn		The meeting was adjourned at 6:02 p.m.

These minutes were approved by the SCCMHA Board of Directors on June 22, 2015.