



SHIAWASSEE COUNTY COMMUNITY
Mental Health Authority

Minutes
May 18, 2015

A meeting of the Board of Directors of the Shiawassee County Community Mental Health Authority was held at 1555 Industrial Drive, Owosso, Michigan.

- CALL TO ORDER:** The meeting was called to order at 5:31 p.m. on Monday, May 18, 2015, by Chairperson, Jerry Walden.
- MISSION STATEMENT:** Members reviewed the Mission Statement of the Shiawassee County Community Mental Health Authority.
- ROLL CALL:** Robyn Spencer
- MEMBERS PRESENT:** Vicki Bocek, Bruce Cadwallender, Joan Durling, Gary Holzhausen, John Horvath, Janelle Hughes, Jeanne Ladd, Mark Miller, Robyn Spencer, Paul Wiese, and Jerry Walden
- ALSO PRESENT:** Joseph Sedlock, Amy Keinath, Rebecca Browne, Penny Corbin, Amber Andrews, Howard Spencer, Jamie Burke (Minutes)
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited.
- MOMENT OF SILENCE FOR REFLECTION** A moment of silence was observed.
- APPROVAL OF AGENDA:** **MOTION BY HORVATH, SUPPORTED BY SPENCER** to approve the agenda as presented. All ayes, motion carried.
- PUBLIC COMMENT:** P. Corbin thanked the Board for their attendance at the 50th Anniversary Celebration. P. Corbin also introduced Amber Andrews who is currently interning at SCCMHA from Baker College. Amber is also a supervisor at Alternative Services Inc., a contract company with SCCMHA.
- CONSENT AGENDA:** **MOTION BY HORVATH, SUPPORTED BY BOCEK** to approve the Consent Agenda as presented. All ayes, motion carried.
a. Minutes from the April 27, 2015, Board Meeting
b. Minutes from the April 27, 2015, Closed Board Meeting
c. Minutes from the May 4, 2015, Facilities Committee Meeting
d. Minutes from the May 11, 2015, Finance Committee Meeting
- FACILITES COMMITTEE:** **MOTION BY HORVATH, SUPPORTED BY MILLER** to authorize Administration to purchase one wheelchair accessible van from Mobility Transportation at a cost of \$43,894.

Roll Call Vote: Bocek aye, Cadwallender aye, Durling aye, Holhausen aye, Horvath aye, Hughes aye, Ladd aye, Miller aye, Spencer aye, Wiese aye, Walden aye. All ayes, motion carried.

MOTION BY HORVATH, SUPPORTED BY MILLER to authorize Administration to award the contract for parking lot renovations at New Directions (Dewey and Exchange Streets, Owosso) to Central Michigan Industries in an amount not to exceed \$13,698.00.

Roll Call Vote: Cadwallender aye, Durling aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Miller aye, Spencer aye, Wiese aye, Bocek aye, Walden aye. All ayes, motion carried.

FINANCE COMMITTEE:

MOTION BY MILLER, SUPPORTED BY BOCEK, to accept the following vouchers as presented, for a total of \$498,840.26:

- Voucher #AP-2489 in the amount of \$114,242.65
- Voucher #AP-2490 in the amount of \$214,827.26
- Voucher #AP-2491 in the amount of \$169,770.35

Roll Call Vote: Durling aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Miller aye, Spencer aye, Wiese aye, Bocek aye, Cadwallender aye, Walden aye. All ayes, motion carried.

SUMMARY OF FINANCIAL RESULTS for period ending April 30, 2015, was reviewed by CFO, A. Keinath.

MOTION BY MILLER, SUPPORTED BY HORVATH to approve the contract request for May 2015 as presented.

Roll Call Vote: Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Miller aye, Spencer aye, Wiese aye, Bocek aye, Cadwallender aye, Durling aye, Walden aye. All ayes, motion carried.

MOTION BY MILLER, SUPPORTED BY HORVATH to approve the purchase of the Canon imageRUNER Advance 8295 copy machine at a cost of \$20,895.

Roll Call Vote: Horvath aye, Hughes aye, Ladd aye, Miller aye, Spencer aye, Wiese aye, Bocek aye, Cadwallender aye, Durling aye, Holzhausen aye, Walden aye. All ayes, motion carried.

MOTION BY MILLER, SUPPORTED BY LADD to approve the monthly increase in contributions to the MERS defined benefit plan of \$10,000 per month in an effort to accelerate to a 100% funding ratio.

Roll Call Vote: Hughes aye, Ladd aye, Miller aye, Spencer aye, Wiese aye, Bocek aye, Cadwallender aye, Durling aye, Holzhausen aye, Horvath aye, Walden aye. All ayes, motion carried.

MOTION BY MILLER, SUPPORTED BY HORVATH to approve the Schedule of Charges for Direct Operated Programs effective June 1, 2015. All ayes, motion carried.

MOTION BY MILLER, SUPPORTED BY CADWALLENDER to approve Rehman Robson as the auditing firm for a three-year period for a total cost of \$69,400.

Roll Call Vote: Ladd aye, Miller aye, Spencer aye, Wiese aye, Bocek aye, Cadwallender aye, Durling aye, Holzhausen nay, Horvath aye, Hughes aye, Walden aye. Motion carried.

MID-STATE HEALTH NETWORK:

R. Spencer reported MSHN has effectively worked together to solve any issues. J. Walden reported that the MSHN strategic plan was discussed at the last meeting. J. Walden said the issue of managing risk was discussed, with a decision made to raise risk management (Internal Savings Fund) to 7.5%. J. Walden states the MSHN board discussed looking at penetration rates of the CMHs and that programs are being developed to serve the mild-to-moderate and substance use disorder populations at SCCMHA. J. Walden stated that he has been thankful to serve on the MSHN board, as J. Durling will be taking this position June 2015.

CEO REPORT:

J. Sedlock reported that he will include in June's CEO report the regional penetration rates. J. Sedlock recognized the members of the 50th Anniversary Committee and thanked them for putting together a successful event. J. Sedlock thanked the Board for all their participation in the past month and for attending the 50th Anniversary Celebration.

MOTION BY BOCEK, SUPPORTED BY LADD to adopt the Mission, Vision, and Values statement as presented. All ayes, motion carried.

MOTION BY HORVATH, SUPPORTED BY WIESE to adopt the strategic goals of expanding the target population for services of the organization to include individuals with primary mild-to-moderate forms of mental illness and primary substance use disorders and to expand utilization management and related administrative systems to promote the goals of better health, better care, and lower cost. All ayes, motion carried.

CHAIRPERSON'S REPORT:

J. Walden again thanked the board for their commitment and participation. J. Walden also stated there is still a vacancy on the Board, and if anyone knows of someone who may be interested, to let him know.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: There was public present, but no comments made.

BOARD MEMBER COMMENT:

J. Hughes stated that as a new Board Member, she is thankful for the education she has received through the Board Retreat and at the 50th Anniversary Celebration. P. Wiese added that he continues to learn about what a jewel SCCMHA is in the community and the wide array of services that we have here.

B. Cadwallender added that the services we provide all meet our mission, values, and goals.

**CONSIDERATION OF
LABOR ISSUES:**

MOTION BY DURLING, SUPPORTED BY HUGHES to convene Closed Session at 6:30 p.m. under Section 8(c) of The Michigan Open Meetings Act for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.

Roll Call: Miller aye, Spencer aye, Wiese aye, Bocek aye, Cadwallender aye, Durling aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Walden aye. All ayes, motion carried.

MOTION BY LADD, SUPPORTED BY HORVATH to adjourn the Closed Session at 6:47 p.m.

Roll Call: Spencer aye, Wiese aye, Bocek aye, Cadwallender aye, Durling aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Miller aye, Walden aye. All ayes, motion carried.

MOTION BY WIESE, SUPPORTED BY LADD to ratify the tentative agreement with the Non-Supervisory Bargaining Unit effective immediately, and authorize the Chief Executive Officer to execute same.

Roll Call Vote: Bocek aye, Cadwallender aye, Durling aye, Holzhausen aye, Horvath aye, Hughes aye, Ladd aye, Miller aye, Spencer aye, Wiese aye, Walden aye. All ayes, motion carried.

RESIGNATION OF CEO:

MOTION BY HORVATH, SUPPORTED BY SPENCER to accept with regret the letter of resignation from SCCMHA's current Chief Executive Officer Joseph Sedlock, with the resignation effective at noon on July 10, 2015. All ayes, motion carried.

MOTION BY LADD, SUPPORTED BY HORVATH to appoint Lindsey Hull as Interim Chief Executive Officer, to begin two weeks prior to Joseph Sedlock's departure on June 26, 2015, and to stop by action of the Board. Motion carried.

NEXT MEETING:

The next regular Board Meeting will be June 22, 2015

ADJOURNED:

The meeting was adjourned at 7:05 p.m.



SCCMHA Board Secretary



Date Approved