

**Shiawassee County Community Mental Health Authority
Program Committee - Minutes
April 13, 2015**

Members Present: Vicki Bocek (Chair), Gary Holzhausen, John Horvath, Janelle Hughes

Also Present: Joseph Sedlock, CEO; Kristen Soukup, Employment and Skill Building Coordinator; Jamie Burke, Executive Assistant (Minutes)

Topic	Key Discussion	Motion/Actions
1. Call to Order		The meeting was called to order at 5:30 p.m. by Chair, Vicki Bocek.
2. Approval of the Agenda		Motion by Hughes, supported by Holzhausen to approve the agenda. All ayes, motion carried.
3. Public Comment	There are no members of the public present.	
Old Business: None		
New Business:		
4. Program Presentation: Freedom Connection	K. Soukup gave an update on the Freedom Connection Program. This phone monitoring system started with 1 consumer in 2013, and has expanded to 14 consumers at present, with a current maximum of 20 individuals. The Program runs 24 hours per day Saturday-Monday, and primarily 2 nd and 3 rd shifts Tuesday-Friday. The Program supports 2 full-time staff, 5 part-time regular staff and 2 part-time temps. Ms. Soukup discussed back-up plans for power outages or loss of phone connections.	Informational; No further action is required.
5. Q1, FY 2015 Performance Indicator Report	J. Sedlock reported on the performance indicator report for the first quarter of this fiscal year. Mr. Sedlock discussed areas that improvements will be made to meet the standard.	Informational; No further action is required.
6. Arc Shiawassee Flash Program Update	J. Sedlock gave an update on the "Flash Program" covering October 2014 -January 2015. The program focused on communication and relationship building this	Informational; No further action is required.

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	quarter. There are currently 3 females and 3 males actively participating in the program at the Arc. One of the improvements that will be implemented is holding the program at SCCMHA, while the Employment and Skill Building Program is in session, to increase attendance, and reduce transportation costs.	
7. Dashboards and Performance Management	J. Sedlock highlighted the Management Team Departmental reports submitted by Dee Buchholtz on Integrated Health and Ann Swan on the ACT program. These reports highlight the Program and/or Department performance on established initiatives, goals and objectives.	Informational; No further action is required.
8. Next Meeting		The next meeting will be June 8, 2015
9. Adjourn		The meeting was adjourned at 6:28 p.m.

These minutes were approved by the SCCMHA Board of Directors on April 27, 2015.